

**HOUSING SERVICES MID MICHIGAN
BOARD OF DIRECTORS MEETING
TUESDAY October 13, 2015 2:00 pm
LOCATION: MSU Extension Office CHARLOTTE, MICHIGAN
Call In Number 517-541-1180 (only 1 person)
AGENDA**

CALL TO ORDER

APPROVAL OF MINUTES August 2015

ACCEPTANCE OF FINANCIAL REPORT September 2015

EXECUTIVE DIRECTOR'S REPORT

Monthly Statistics and Activities- August and September 2015 including my new outcomes report

OLD BUSINESS

AmeriCorp Member slot awarded-struggling to find someone

Windows update

Flex plan booking

Assets Question review

Electronic Vote review

NEW BUSINESS

Audit Report

New Hires- replaced Administrative Assistant, Data Entry, and Clinton County SSVF case manager

Holiday Season Closings

	Financial Statement Legend	Con't	
CAPR	Capital Area Prisoner Re-entry	MICAH	Michigan Coalition Against Homelessness
CRCF	Capital Region Community Foundation	MSHDA	Michigan State Housing Development Authority
DCH	Department of Community Health	NDC	Neighborhood Doors Corporation
EFSP	Emergency food and shelter program (FEMA)	NMFC	Neighborhood Works (foreclosure) funds
ESG	Emergency Solutions Grant (MSHDA)	NMS	National Mortgage Settlement
HEART	HUD funding for permanent supportive housing	PSH	permanent supportive housing
HEP	Homebuyers Education Program (MSHDA)	REACH	seriously mentally ill PSH
HUD	Housing and Urban Development	SSVF	Supportive Services for Veteran Families
IDA	Individual Development Account	HC	Housing Counseling-HUD
JHLPR	Jackson, Hillsdale, Lenawee Prisoner Re-entry		

Next Meeting- December 8, 2015 – Meeting to be held at the 551 Building

Please note this is our Board/Staff luncheon meeting at noon.

If you will not be able to attend, please advise Denise Dunn, (517) 541-1180.

President Bob Brown opened the meeting at 2:05 p.m.

Present: Leon Monroe, B.J. Behnke, Tom Reich, Janice Land, James Dexter, Bob Brown, Tom Fuller, Dar Benjamin

Proxy: Nicole Shannon gave her proxy to Bob Brown. Sean Cotter gave his proxy to James Dexter.

B.J. Behnke related to us his experience and the other directors explained their background.

Minutes:

A motion to accept minutes with correction of us to a 2% raise for staff. Dar Benjamin supported; motion passed.

Financial Report:

Denise Dunn explained as soon as HUD grant is executed, the funds will be entered. Bob Brown explained the timing is off due to reimbursable grants. Expenses for FlexPlan were questioned by Bob Brown. There should be an adjustment downward as payroll catches up. Board reviewed balance sheet. MSHDA Round 2 grant has been expanded but the board questions why is it a negative asset. \$9000.00 from Behavioral Health should be gone as well as \$62,762.96. Everything balances to zero but Denise Dunn will contact Sage, the software package regarding these entries; pending an explanation. Leon Monroe motioned to accept the balance sheet, Tom Fuller supported; motion passed.

Director Denise Dunn reported June had 62 intakes. Charlotte and Lansing were the highest intake areas. Lansing by mid-October will have a pool of money that can be used for City of Lansing residents who are being evicted but have the Section 8 voucher. The City of Lansing will pilot it for \$5000.

July had 66 intakes. We now have clients in Clawson, Middleville, and Dansville. We have addresses that spill over into outside counties. Denise stated that every grant has different guidelines.

Denise stated that she is having trouble with the copy machine. The count seemed high but everything tallied properly with 12,000 copies. The front desk used the most since they provide information to the public. Jim Dexter suggested changing the contract by raising the number of copies used.

Homeless Vets – President Obama wants to reduce the number of homeless Vets to a functional zero. Denise has been working on the formulation of a program. She stated that she has more to come on this issue.

Annual Progress Report – APR report to HUD on the percentage of adults who exited into permanent housing. As well as the percent of adults who increased their income from entry to exit.

AARP – Places a person with low income into a position. Dunn has AARP workers currently. Two employees are at the front, and the other does janitorial work.

Donation from Mel Burke

Office has found cleaning supplies and many paper products from R.J. Schinner for no cost for the last 18 months. Cases are broken and cannot be sold. General Motors provided volunteers to transport the items. Dunn has offered most cases to other non-profits.

Old Business

Fundraising – Sean Cotter checked on Buffalo Wild Wings. Tom Reich said law enforcement worker raised \$2500.00. Sean Cotter school clothing group raised \$2000.00. Dunn recommended we consider doing the Buffalo Wild Wings event in November during homeless awareness week. The participating customers will have to present a coupon.

Michigan Premium was suggested. Texas Road House luncheon with celebrities serving and Texas Hold'em was also suggested. Bob Brown said the group has to have 3 persons.

Web Site Update—Dunn asked us to review it and give her our opinion. Staff needs suggestions.

Windows have been ordered and will be installed later in August. The cost is about \$7500.

New Business

ESG funding was received. Dunn expects about \$86,000.

HUD Housing—Christie had taken the lead in home buying ad foreclosure. She has arranged for supportive emergency loans for car and appliance repairs which help to raise their credit rating.

HEP-MSHDA—This supports homebuyers on a MSHDA loan. This loan and HUD loans are reimbursement loans.

Americorp Member—We were awarded a person to do 900 hours of work. The work has to be related to homelessness. The person will start October 1. She will receive a credit for her Master Degree.

CAPR and JHLPR—This year the grants were decreased slightly. These grants are very stable.

SSVF—Our grant will at least match last year. Denise expects some increase, but the federal government is in the process of deciding the increase.

Auditor Letter—Abraham & Gaffney P.C. will be doing our audit, May 31, 2015. Maner was in breach of their contract by not having their audit ready for the July audit.

Discussion was held on obligation to an employee who was in an accident and left work in December and still has not returned as of August 8, 2015. She said she would be back on September 1, 2015, but her position had been filled. It was decided to get documentation from the employee.

Leon Monroe moved to adjourn. Jim Dexter supported.

Respectfully submitted by Janice Land, substitute for Nicole Shannon.

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Housing Services Mid Michigan
Board Report
Month Ending September 30, 2015

	Current Month Actual	Year to Date Actual	Year to Date Budget	Difference	Annual Budget
Revenues	\$	\$	\$	\$	\$
Interest Income	0.00	75.29	333.32	(258.03)	1,000.00
Contributed Services	0.00	0.00	0.00	0.00	0.00
Contributions - Unrestricted	600.00	795.61	833.32	(37.71)	2,500.00
Flex plan	0.00	0.00	1,166.68	(1,166.68)	3,500.00
Fundraising	0.00	6,039.42	5,000.00	1,039.42	15,000.00
HUD	51,201.41	51,201.41	59,806.32	(8,604.91)	179,419.00
MICAH	0.00	4,500.00	2,166.68	2,333.32	6,500.00
Behavioral Health	0.00	0.00	0.00	0.00	0.00
JHLPR	43,106.28	76,788.24	78,825.32	(2,037.08)	236,476.00
MSHDA	0.00	0.00	38,677.32	(38,677.32)	116,032.00
AmeriCorpGrant	0.00	0.00	0.00	0.00	0.00
EFSP	0.00	0.00	12,666.68	(12,666.68)	38,000.00
HEART 900	794.94	3,182.91	2,524.00	658.91	7,572.00
HEART 900 Tenant co-pay	14.00	98.00	225.00	(127.00)	675.00
HEART 900 Tenant co-pay	0.00	0.00	0.00	0.00	0.00
HUD HC	0.00	0.00	6,153.32	(6,153.32)	18,460.00
Tri-County	0.00	3,000.00	1,666.68	1,333.32	5,000.00
CRCF	0.00	0.00	5,000.00	(5,000.00)	15,000.00
HEART 1300	644.95	2,582.92	2,510.68	72.24	7,532.00
HEART 1300 Tenant co-pa	100.00	718.00	1,000.00	(282.00)	3,000.00
HEART 1300 Tenant co-pa	0.00	0.00	0.00	0.00	0.00
PSH 1400	3,337.80	16,401.17	17,905.00	(1,503.83)	53,715.00
PSH 1400 Tenant co-pay	56.00	465.00	1,333.32	(868.32)	4,000.00
PSH 1400 Tenant co-pay	0.00	0.00	0.00	0.00	0.00
MSHDA Round 2	0.00	0.00	0.00	0.00	0.00
OTHER Income	3.80	123.80	833.32	(709.52)	2,500.00
Project Connect Income	0.00	0.00	333.32	(333.32)	1,000.00
Emergency Fund	0.00	0.00	666.68	(666.68)	2,000.00
Adopt A Family Income	0.00	0.00	83.32	(83.32)	250.00
IDA	0.00	0.00	286.68	(286.68)	860.00
IDA Client payments	0.00	0.00	0.00	0.00	0.00
HEART 1800	981.99	3,919.41	4,863.68	(944.27)	14,591.00

For Management Purposes Only

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Housing Services Mid Michigan
Board Report
Month Ending September 30, 2015

	Current Month Actual	Year to Date Actual	Year to Date Budget	Difference	Annual Budget
HEART 1800 tenant co-pay	0.00	0.00	700.00	(700.00)	2,100.00
Section 8 funds	36,248.00	145,160.00	145,000.00	160.00	435,000.00
Section 8 Admin	3,541.00	13,954.00	14,000.00	(46.00)	42,000.00
Section 8 interest	0.00	29.77	0.00	29.77	0.00
Sect 8 Fraud Recovery	0.00	0.00	0.00	0.00	0.00
Eaton Co. United Way	0.00	3,249.75	4,333.00	(1,083.25)	12,999.00
NDC	0.00	0.00	3,233.32	(3,233.32)	9,700.00
NMS ROUND 5 Foreclosur	0.00	12,146.00	19,333.32	(7,187.32)	58,000.00
REACH Admin	180.03	885.81	733.32	152.49	2,200.00
REACH Tenant co-pay	522.00	2,040.50	1,600.00	440.50	4,800.00
REACH Tenant co-pay	0.00	0.00	0.00	0.00	0.00
Eaton County Counseling	0.00	2,500.00	5,000.00	(2,500.00)	15,000.00
DCH	2,774.00	13,649.00	14,000.00	(351.00)	42,000.00
NFMC Income	2,550.00	3,204.00	1,833.32	1,370.68	5,500.00
Homebuyer	0.00	0.00	0.00	0.00	0.00
CAPR	51,563.01	96,984.73	105,000.00	(8,015.27)	315,000.00
SD Pool	0.00	0.00	0.00	0.00	0.00
SSVF Income	18,241.93	69,257.80	60,649.00	8,608.80	181,947.00
HEP Income	1,380.00	1,530.00	2,296.00	(766.00)	6,888.00
Links	0.00	0.00	0.00	0.00	0.00
CoC Planning Grant	9,479.00	9,479.00	3,159.68	6,319.32	9,479.00
NMS Round 6 Foreclosure	12,146.00	12,146.00	(23,981.24)	36,127.24	(71,943.75)
NMS ROUND 7 Foreclosur	0.00	0.00	(9,166.68)	9,166.68	(27,500.00)
Total Revenues	239,466.14	556,107.54	592,583.68	(36,476.14)	1,777,751.25

Expenses

Overhead Expenses	8,160.00	10,762.96	3,333.36	7,429.60	10,000.00
Flex Plan Expenses	(112.23)	867.33	1,166.68	(299.35)	3,500.00
HUD Expenses	14,145.01	65,346.42	59,806.32	5,540.10	179,419.00
JHLPR Expenses	17,366.80	77,845.65	65,228.68	12,616.97	195,686.00
MSHDA Expenses	12,858.91	33,604.17	42,302.04	(8,697.87)	126,906.00
For Management Purposes Only					

Housing Services Mid Michigan
Board Report
Month Ending September 30, 2015

	Current Month Actual	Year to Date Actual	Year to Date Budget	Difference	Annual Budget
EFSP Expenses	0.00	0.00	12,666.68	(12,666.68)	38,000.00
HEART 900 Expenses	791.61	3,194.05	2,483.32	710.73	7,450.00
TRI COUNTY Exp.	1,243.68	1,243.68	1,666.68	(423.00)	5,000.00
CRCF Expenses	124.22	7,630.18	5,000.00	2,630.18	15,000.00
HEART 1300 Expenses	641.61	2,594.06	2,471.64	122.42	7,415.00
PSH Expenses	3,488.96	15,496.70	17,633.00	(2,136.30)	52,899.00
Other Expenses	1,315.84	4,220.20	4,333.32	(113.12)	13,000.00
IDA Expenses	11.17	28.12	286.68	(258.56)	860.00
HEART 1800 Expenses	938.72	3,917.61	1,595.00	2,322.61	4,785.00
Sec 8 Expenses	36,808.77	154,562.85	157,333.36	(2,770.51)	472,000.00
Eaton Cty UW Expenses	0.00	0.00	1,000.00	(1,000.00)	3,000.00
NMS Expenses	3,827.91	18,238.66	19,313.32	(1,074.66)	57,940.00
REACH Expenses	3,657.48	15,841.73	18,536.32	(2,694.59)	55,609.00
NMFC Expenses	483.02	2,523.12	3,556.00	(1,032.88)	10,668.00
CAPR Expenses	22,601.44	96,273.54	103,267.28	(6,993.74)	309,802.00
SSVF Expenses	8,139.29	63,590.22	57,526.68	6,063.54	172,580.00
HEP Expenses	0.00	1,660.99	1,733.32	(72.33)	5,200.00
Links Expenses	0.00	0.00	0.00	0.00	0.00
CoC Expenses	4,170.97	6,252.97	3,162.00	3,090.97	9,486.00
Total Expenses	140,663.18	585,695.21	585,401.68	293.53	1,756,205.00
Unrestricted Cash	\$ 98,802.96	\$ (29,587.67)	\$ 7,182.00	\$(36,769.67)	\$ 21,546.25

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Mid Michigan Housing Services
Balance Sheet
September 30, 2015

ASSETS

Current Assets			
General Checking	\$	112,617.93	
CD		121,755.05	
Payroll Checking		65,167.99	
MSHDA Checking		17,941.31	
Savings Account		24,672.22	
Savings Building Acct		10,824.65	
Section 8 Checking		43,605.13	
Petty Cash		25.00	
Flex Plan Checking		848.58	
Hud 1 receivable		19,202.04	
Prisoner re-entry receivable		23,722.23	
Other Receivables		20,520.23	
Total Current Assets			460,902.36
Property and Equipment			
Building		162,065.00	
Furniture and Fixtures		22,992.00	
Leasehold Improvements		25,492.00	
Land		17,750.00	
Accum Depreciation		(69,753.98)	
Total Property and Equipment			158,545.02
Other Assets			
CRCF Endowment		15,851.00	
Total Other Assets			15,851.00
Total Assets	\$		635,298.38

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LIABILITIES AND CAPITAL

Current Liabilities			
Accounts Payable	\$	7,006.37	
Accrued Payroll		15,782.18	
Accrued Vacation		15,134.24	
Deferred Revenue		173,693.48	
Current portion LTD		2,573.00	
Total Current Liabilities			214,189.27
Long-Term Liabilities			
Long Term Debt - House		0.16	
Mortgage Loan		156,356.41	
Total Long-Term Liabilities			156,356.57
Total Liabilities			370,545.84
Capital			
Retained Earnings		339,190.84	

Mid Michigan Housing Services
Balance Sheet
September 30, 2015

Net Income	<u>(74,438.30)</u>	
Total Capital		<u>264,752.54</u>
Total Liabilities & Capital		\$ <u><u>635,298.38</u></u>

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August 2015

Total Adults	66
Total Children	64
Intakes	54
Number of "No Shows"	15
Rescheduled	17
Cancelled	3
File Updates	15
Foreclosure Follow Ups	4
Inspections	0
Veterans	4
Homebuyer Education	4
Financial Capabilities	3
Total Appointments	108
Total Payments	22
	100%

CLIENT EMERGENCY STATUS		
Homeless	18	33%
Eviction	13	24%
Relocation	15	28%
Foreclosure	7	13%
Back Property Taxes	1	2%
Other	0	0%

CLIENT PAYMENTS		
Client Paid	\$7,991.43	32%
Leveraged Funds	\$6,369.00	25%
HSMH	\$10,811.00	43%
Total Payments Made	\$25,171.43	100%

COUNTY BREAKDOWN				
City	Intakes	Adults	Children	%
Bellevue	1	1	2	2%
Charlotte	12	13	8	22%
Dimondale	1	1	3	2%
Delta Township (48917)	6	7	4	11%
Eaton Rapids	5	6	5	9%
Hastings	1	2	3	2%
Lansing	14	17	19	26%
Nashville	1	1	0	2%
Olivet	2	4	2	4%
Other	3	3	2	6%
Pottersville	2	3	2	4%
Sunfield	1	1	3	2%
Vermontville	5	7	11	9%
Totals	54	66	64	100%

STATUS						
H	E	F	R	T	O	Total
	1					1
6	2	1	3			12
		1				1
2	2		2			6
2		1	2			5
		1				1
2	5	1	6			14
					1	1
1		1				2
3						3
	2					2
	1					1
2		1	2			5
18	13	7	15	1	0	54

September 2015

	Total Adults	73
Total Children	50	
Intakes	55	51%
Number of "No Shows"	15	14%
Rescheduled	14	13%
Cancelled	1	1%
File Updates	18	17%
Foreclosure Follow Ups	4	4%
Inspections	1	1%
Veterans	4	
Homebuyer Education	4	
Financial Capabilities	0	
Total Appointments	108	100%
Total Payments	23	

CLIENT EMERGENCY STATUS		
Homeless	27	49%
Eviction	6	11%
Relocation	17	31%
Foreclosure	5	9%
Back Property Taxes	0	0%
Other	0	0%

CLIENT PAYMENTS		
Client Paid	\$8,141.98	37%
Leveraged Funds	\$6,098.11	27%
HSMH	\$7,953.73	36%
Total Payments Made	\$22,193.82	100%

COUNTY BREAKDOWN				
City	Intakes	Adults	Children	%
Bellevue	3	4	2	5%
Charlotte	18	25	19	33%
Delta Township (48917)	5	5	4	9%
Dimondale	1	1	0	2%
Eaton Rapids	5	5	3	9%
Grand Ledge	4	5	8	7%
Lansing	4	5	4	7%
Nashville	1	2	0	2%
Olivet	1	1	2	2%
Other	6	9	3	11%
Pottsville	3	4	1	5%
Sunfield	1	1	1	2%
Vermontville	3	6	3	5%
Totals	55	73	50	100%

STATUS							
H	E	F	R	T	O	Total	
2	1					3	
7	2		9			18	
1	1	2	1			5	
				1		1	
2	1	1	1			5	
2		1	1			4	
2	1		1			4	
1						1	
				1		1	
5		1				6	
2			1			3	
				1		1	
3						3	
27	6	5	17	0	0	55	

Director's Report August and September 2015

August Meetings

Continuum of Care –

Eaton- attended

Clinton CoC- called in

Barry CoC- Anne attends

Strategies/Grants-

CQI – attended

SSVF –conference call

TEAM- 1 meeting

Region 7- no meeting on the even months

Fundraising-

United Way work

Go Fund Me – attempted to raise money for our AmeriCorp Member expenses

Sept Meetings

Continuum of Care –

Eaton- attended

Clinton CoC- did not attend

Barry CoC- Anne

Strategies/Grants- did not meet

CQI – X1-

SSVF –conference call

TEAM- did not hold- had to hire new Administrative Assistant

Region 7- attended

Fundraising-

MISC-

Donations- see attached

July 2015

July 1 st , 2015	New Item				Christie and Aris implemented a new employee handbook for those employees who are not on HSM's payroll. AARP and long term volunteers
July 9 th , 2015	New Item				Renewed HA agreement through the AARP Foundation
	New Item				Opened new IDA account
	Admin				Completed ESG monitoring of sub-grantees. Including CACS and SIREN
	Grant				Submitted ESG grant to MSHDA
	Grant				Received two HUD grants to execute – completed
	Training				Attended SSVF training in Boston
	Staff				Conducted 90 day review with Tyler Langoni
	Evaluations				
	Admin				Accepted new AARP Foundation worker – this will help to maintain full coverage of the front desk.
July 28, 2015	donation				Received a donation for 96 cases of paper towels. Stored them in our storage unit. Received donation for 5 new pallets to store them on. GM volunteer group picked them up in Okemos and delivered them to us. We are offering them to other non-profits: Courthouse Square, Clothing Center, Hospice, Helping Hands, several churches that support us, etc

August 2015

	Grant				ESG Grant application turned in
	Grant				Executed NMS Round 7 \$27,500
	Meeting				EFSP Board Meeting
	New program				Joint venture ECUW, SIREN, ALIVE, and HSM met t work through docs to be used
	MOU work				MOU team met
	Admin				Phone hearing for unemployment case
	IDA				Facilitated new mortgage/home purchase
	Admin				Update H2 – Phone meeting

Staff					Interviewed for AmeriCorps member slot and offered the position. Turned it down
September 2015					
Sep. 1, 2015	Grant due				CRCF grant app completed \$15000
Sep. 9, 2015	Interviewing				Data entry position- hired new person
Sep. 11, 2015	Interviewing				Admin. Assist. Position- hired new person
Sep. 15, 2015	Region 7	Region 7			Sent agenda
Sep. 15, 2015	Meeting	CAPR			New initiative to track outcomes on parolees
Sep. 16, 2015	Meeting	Health plan			Final board dissolved/ endowment setup
Sep. 22, 2015	Admin.				Interview AmeriCorps Member- position declined
Sep. 24, 2015	Admin				Interviewed for SSVF- hired new person
Sep. 26, 2015	Grant execution	ESG			Grant signing

Quorum

Board Member	Start Date	End Date	Nature of Topic to be voted on	Vote Choice (Yes/No)	Notes
	9/2/2015	9/8/2015	MSHDA ESG funding		
Bob Brown				yes	
Dar Benjamin				yes	
Sean Cotter				yes	
Nicole Shannon				yes	
Leon Monroe				yes	
Jim Dexter				yes	
Tom Fuller				yes	
Tom Reich				yes	
Janice Land				yes	
Karen Hathon				yes	
BJ Beneke				yes	
Sue Hoffman				yes	
Mike Blau				yes	
					all votes in by 9/3/2015 motion carried

Quorum

Board Member	Start Date	End Date	Nature of Topic to be voted on	Vote Choice (Yes/No)	Notes
	9/2/2015	9/8/2015	MSHDA ESG funding		
Bob Brown				yes	
Dar Benjamin				yes	
Sean Cotter				yes	
Nicole Shannon				yes	
Leon Monroe				yes	
Jim Dexter				yes	
Tom Fuller				yes	
Tom Reich				yes	
Janice Land				yes	
Karen Hathon					
BJ Beneke				yes	
Sue Hoffman				yes	
Mike Blau					

all votes in by 9/3/2015
motion carried

**DEPARTMENT OF HOUSING & URBAN DEVELOPMENT
SECTION 8 FINANCIAL MANAGEMENT CENTER
2380 MCGEE STREET, SUITE 400
KANSAS CITY, MISSOURI 64108**

**Summary of Voucher for Payment of Annual Contribution
and Operating Statement**

Housing Authority Name and Address	Project Number	Fiscal Year End
Housing Services Mid-Michigan PO Box 746 Charlotte, MI 48813	MI880	2015

The following shows the amount of Annual Contributions, Total Partial Payments Approved, and net amount of settlement which represents the overpayment due HUD or the underpayment due your Authority:

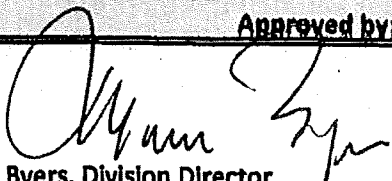
Total Annual Contributions Due	\$440,313
Total Partial Payments Approved by HUD	\$490,920
2014 Prior Period Adjustment (Diff prev reconciled 2014 Expenses)	\$226
Underpayment Due PHA	
Overpayment Due HUD	\$50,833

Remarks

The underpayment due PHA of \$0 has been scheduled for payment.

The overpayment due HUD of \$50,833 will be offset against upcoming payments.

If you have any questions, please contact

Approved by:	Date:
 Roxanne Byers, Division Director	SEP 21 2015

PHA Name **HSNG. SERVICES OF EATON COUNTY**
 PHA Number **M1880** **SFPH**
 Mainstream 5 Settlement HAP
 Settlement Through Date **3/31/2015**
 Date VMS Data Pulled **Validated Database**

Jan 1 to Mar 31 2014 VMS Expenses Previously Reconcled \$ 114,772
 Jan 1 to Mar 31 2014 VMS Expenses from Validated Database \$ 114,546
 Difference (Prior Period Adjustment Below) \$ (226)

Total CY14 Eligibility \$ 459,339

	Jan 1 to Mar 31 2014	Apr 1 to Dec 31 2014	Jan 1 to Mar 31 2015
Budget Authority	\$ 129,441	\$ 329,898	\$ 114,834
Program Reserves		\$ 147,269	
Other Receipts 1			
Other Receipts 2			
Total Available Funds	\$ 129,441	\$ 477,161	\$ 114,834

Mainstream HAP Expenses per 2014 Validated Database or Jan - Mar 2015 Database	\$ 114,546	\$ 332,645	\$ 107,668
Other Expenses			
Total Expenses	\$ 114,546	\$ 332,645	\$ 107,668

Unit Months Available	225	675	225
Unit Months Leased	218	666	221 887

HAP	\$ 114,546	\$ 332,645	\$ 107,668
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Expenses greater than Available funds (Applies to CY only)	\$ -		
Overleasing Calc (Applies to CY only)	\$ -		

Total Contributions Required	\$ 114,546	\$ 332,645	\$ 107,668	\$ 440,313
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Disbursements	\$ 142,899	\$ 381,165	\$ 109,755	\$ 490,920
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Underpayment Due HA or (Overpayment Due HUD)				\$ (50,607)
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2014 Prior Period Adjustment (Diff prev reconcled 2014 Expenses)				\$ (226)
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TOTAL Underpayment Due HA or (Overpayment Due HUD)				\$ (50,833)
--	--	--	--	-------------

if Overpayment Due HUD,
Amount of Offset Scheduled
Manually
Prior Year Manual Offsets
Scheduled \$ -

HUD-Held Reserves as of:

12/31/2014
\$ 95,996

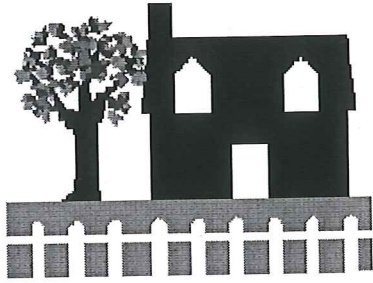
3/31/2015
\$ 151,908

HUD-Held Reserves with Offsets as of:

3/31/2015
\$ 151,908

Roxanne Byers
Division Director
Financial Management Center

[Handwritten Signature]
9/21/15



HOUSING SERVICES MID MICHIGAN
"HSMM is an equal opportunity provider"

319 S. Cochran, P. O. Box 746

Charlotte, MI 48813

(517) 541-1180 • (517) 541-0269 fax Dial 711 TTY

www.hsmidmichigan.org

hsmminfo@hs-mm.org

September 28, 2015

To Whom It May Concern:

Please be advised that this letter is being submitted by Housing Services Mid Michigan (HSMM) on behalf of the funding request being submitted by the Michigan Coalition Against Homelessness (MCAH) to help older adults remain in housing.

MCAH is an active partner in the Capital Region of Michigan and has been a viable and valued partner in efforts to assist individuals and families who are homeless or at-risk of homelessness.

HSMM is very pleased to confirm our intent to partner with MCAH in administering funds that will be used to help older adults remain housed in Eaton County.

Sincerely,

Denise M. Dunn, MA, CFLE
Executive Director



Notice of Health Insurance Premium Rebate

September 15, 2015

HOUSING SERVICES FOR EATON COUNTY
PO BOX 746
CHARLOTTE, MI 48813

Re: Health Insurance Premium Rebate for Year 2014; Policy# 00117832

Dear Decision Maker:

This letter is to inform you that Blue Care Network will be rebating a portion of your health insurance premiums through your employer or group policy holder. This rebate is required by the Affordable Care Act – the health reform law.

The Affordable Care Act requires Blue Care Network to rebate part of the premiums it received if it does not spend at least 80 percent of the premiums Blue Care Network receives on health care services, such as doctors and hospital bills, and activities to improve health care quality, such as efforts to improve patient safety. No more than 20 percent of premiums may be spent on administrative costs such as salaries, sales, and advertising. This is referred to as the “Medical Loss Ratio” standard or the 80/20 rule. The 80/20 rule in the Affordable Care Act is intended to ensure that consumers get value for their health care dollars. You can learn more about the 80/20 rule and other provisions of the health reform law at: <https://www.healthcare.gov/health-care-law-protections/rate-review/>.

What the Medical Loss Ratio Rule Means to You

The Medical Loss Ratio rule is calculated on a State by State basis. In Michigan, Blue Care Network did not meet the 80/20 Michigan standard. In 2014, Blue Care Network spent only 77.6 percent of a total of \$342,842,933 in premium dollars on health care and activities to improve health care quality. Since it missed the 80 percent target in Michigan by 2.4 percent of premium it receives, Blue Care Network must rebate 2.4 percent of the total health insurance premiums paid by the employer and employees in your group health plan. We are required to send this rebate to your employer or group policyholder by September 30, 2015, or apply this rebate to the health insurance premium that is due on or after September 30, 2015. Employers or group policyholders must follow certain rules for distributing the rebate to you.



Eagles Auxiliary #3552

September 9, 2015

TO: Eaton Housing Services
P.O. Box 746
Charlotte, MI 48813

FROM: Charlotte F.O.E. #3552 Auxiliary
Debbie Hayes, Aux. Secretary
116 Lansing Street
Charlotte, MI 48813

Charlotte Eagles Auxiliary would like to make a donation to Eaton Housing Services. Please find enclosed our Check #1683 in the amount of \$50.00. Our motto is People Helping People and we are glad to be of help to one of our local organizations. We appreciate all that you do for our community and hope you continue to fill a valuable service to Charlotte and Eaton County communities.

Thank you.

Debbie Hayes

Sept. 18, 2015

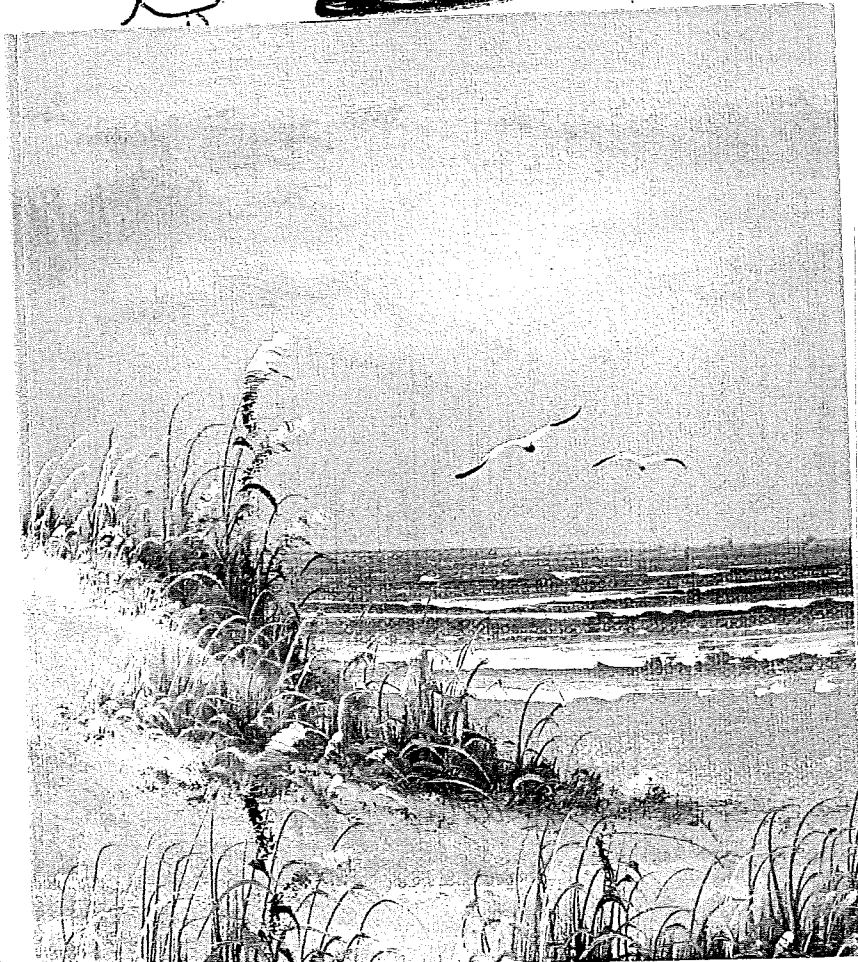
Emily,

You Have Been So
Good to Me since the
first Day I met you!
You Have Helped Me
Thru my Good times and
my Struggles, I appreciate
you and Everything you've
done for me. I thank God
very Day for putting you in
my life.

You know I'm going to
miss our Regular talks
and visits so don't be
surprised if I call you
or stop in just to say
Hello. Thank you so
much for caring and
Don't you ever change
the person you are
Beccy your Special!!

Sincerely,

~~_____~~





June 9, 2015

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Pontiac
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Lansing
Secretary

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Idlewild

Lynda Meade
Lansing

Carmen Thomas
Holt

Ms. Denise Dunn, Executive Director
Housing Services Mid Michigan
319 S. Cochran
Charlotte, MI 48813

Denise
Dear Ms. Dunn:

We wish to thank you and acknowledge your 2015 membership in the Michigan Coalition Against Homelessness.

By becoming a member of MCAH, you are working together with other individuals and service providers to bring attention and awareness to the plight of those who are without a home, as we work toward solutions to prevent and end homelessness in Michigan.

Again, thank you for your membership in MCAH. Please check out our website at www.mihomeless.org, on a regular basis, or visit us on Facebook, for opportunities to network with others and for first-hand information regarding legislative initiatives and funding opportunities.

If we can be of any assistance, please contact us at 517.485.6536

Sincerely,

E. Hufnagel
Eric Hufnagel
Executive Director

Thanks for your continued support - we value our continued work together

This document, acknowledges your \$550.00 donation as a tax-deductible contribution to MCAH as allowable under the law. No goods or services were provided in exchange for your donation.

Eric C. Hufnagel
Executive Director