

# Weekly Employment Guide – March 24th, 2020

## Housing Services Mid Michigan



*Opening doors for people in our communities...*

\*We are no longer emailing this guide; you can now find it on our web site at [www.hsmidmichigan.org](http://www.hsmidmichigan.org)

### **Do you receive SSI or SSDI? Apply with Employment Options TODAY!**

Contact: Lori Adler

Phone: 800-441-3114 ext. 763

Email: [info@myemploymentoptions.com](mailto:info@myemploymentoptions.com)

Website: <http://myemploymentoptions.com/for-job-seekers/>

Part Time and Full Time - \$8-13/hr.

**Apply online, phone, or email**

**Job Description:** Employment Options is a Certified Employment Network that helps find work, maintain employment and understand income guidelines. To qualify applicants MUST be receiving SSDI or SSI benefits currently and Social Security "Ticket to Work" program.

**Job Requirements:** We have MULTIPLE employers currently hiring for "Work at home" positions. Part and Full Time \$8 to \$13/hr.! Apply and view online the different work from home jobs that are offered right now!!

### **AARP: Senior Community Service Employment Program (SCSEP)**

AARP Foundation SCSEP provides both community services and work-based training for participants. Individuals are placed in a wide variety of activities at non-profit and public facilities like day cares, senior centers, schools and hospitals. This on-the-job training experience can then be used as a bridge to find employment opportunities outside of the program. SCSEP helps make connections between older adults looking to return to the workforce and employers.

**Interested: Contact your local SCSEP Office or call Mark at 616-285-1665**

**\*\*\*\*\*Openings available with AARP Foundation: Eaton County Residents: call 810-766-1470\*\*\*\*\***

Must be 100% unemployed, income eligible, and age 55 or older

**Fax your resume to 810-766-1473 Attn: Employment Specialist**

### **Apparel Sewing Career at Peckham**

Want to do work that has purpose and meaning? Would you take pride in creating American-made garments that protect American soldiers? If yes, then a Peckham manufacturing career is for you! Peckham has paid-job training positions now in Lansing and Charlotte, Michigan. An apparel sewing career at Peckham \*work independently to meet the goals of the overall team \*structured, consistent work schedule\*stay off your feet, nut work with your hands\*produce clothing and equipment for the military\*create high quality apparel for companies like New Balance and Patagonia \*must have a qualified disability\*wages range from \$8.50-\$13.50/hr.\*opportunity for overtime, earn monthly bonuses, etc. \*free English, GED, literacy, citizenship, computer classes\*support services for a wide range of needs and barriers

**Apply by: Fill out an application in Lansing at 3510 Capital City Blvd., Lansing, MI or in Charlotte at 345 Reynolds Rd., Charlotte from 8am-4pm (Monday thru Friday)**

### **Bellevue:**

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE BELLEVUE AREA PLEASE CHECK [www.mitalent.org](http://www.mitalent.org)

### **Doller General – Multiple Positions - Assistant Store Manager – Sales Associate – Lead Sales Associate**

Supervise store employees. Assist with efficient management of inventory and effective presentation of merchandise. Ensure a safe working environment while providing for the protection of company assets. High school diploma or equivalent strongly preferred. One year of experience in a retail environment and six months supervisory experience preferred.

**Apply Online:** <https://my.jobs/fd45e1229dd24736b3b8653cfd2c288c151>

03.24.20

**Apply Online:** <https://my.jobs/fd6548318b3547f0aef360c303f2302151>

**Apply Online:** <https://my.jobs/026584f2c5524fce9321153ef97fb5f9151>

### **Edustaff – Bellevue Public Schools need Subs and more**

Are you looking for a flexible and rewarding job opportunity? EDUStaff is seeking to hire amazing people looking to work in various positions throughout Michigan school districts.

**To apply go to [EDUStaff.org](http://EDUStaff.org) and click on "start application"**

03.24.20

**Charlotte:**

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE CHARLOTTE AREA PLEASE CHECK [www.mitalent.org](http://www.mitalent.org)

**Alro Steel - CNC Mill Operator/Processing Operator /Material Handler/Shift Supervisor/Multiple Positions**

Whether you are a recent graduate or an experienced professional, Alro offers rewarding and challenging career opportunities, as well as a competitive compensation and benefits package. We work hard to provide our teammates with comprehensive on-the-job training for a multitude of business disciplines, so that they can maximize their career expectations. Most importantly, employment at Alro is about being a part of something bigger. It's about being on a team that employs the highest levels of loyalty, honesty and integrity. It's about exceeding customer expectations on a daily basis by taking a true interest in their needs. An Alro career provides a dynamic work environment that allows our teammates to learn, grow and succeed in whatever they put their minds to, both personally and professionally

**Apply Online:** <https://jobs.mitalent.org>

03.24.20

**Arby's Restaurant – Restaurant Team Member/ Restaurant General Manager/ Assistant Manager**

Arby's Restaurant is currently hiring multiple positions.

**Apply online at** <https://jobs.mitalent.org>

03.24.20

**AutoZone – Multiple Positions - Auto Parts Delivery Driver/Retail Sales Associate/Shift Supervisor**

Performs work in the operation of a vehicle to assure safe delivery of parts to and from commercial customers. In addition, this AutoZoner will be required to perform duties inside our stores, driving, and at our customers' place of business. Drivers are responsible for ensuring maximum productivity in a safe environment, increasing commercial sales, and ensuring compliance with company procedures in accordance to AutoZone's expectations. The incumbent will exceed customer's expectations by delivering WOW! Customer Service to all AZ Commercial accounts.

**Apply Online:** <https://nlx.jobsyn.org/ce8c5dd4ffff416f8cfb6bde2ffec440151>

03.24.20

**CVS – Multiple Positions Available**

Store Team Members play a meaningful role within the CVS Health family. At CVS Health, we're shaping the future of health care for people, businesses, and communities. With your talents and expertise, you can help us play a more active and supportive role in each person's unique healthcare needs. Join our team of thousands as we positively impact millions...one customer at a time.

The Store Team Member position provides an opportunity, in a leading retail setting, to excel in a growing, high impact, customer focused role, working both independently and as a member of a team, to positively impact the lives of others.

**Apply online:** <https://mv.jobs/794666f6828f4b4ebe20a822df21509e151>

03.24.20

**D & D Maintenance Supply – Janitorial Worker**

Currently hiring for FT janitorial position, with potential for growth. Primary shift is 6:00 a.m. - 2:00 p.m., Mon - Fri. Availability/flexibility to cover other shifts and responsibilities is a plus. This is a dayporter position responsible for cleaning designated areas, organizing and conducting event set ups, facilitating dayporter requests, interacting with members of administration, and other assigned tasks.

**To Apply:** lease email resume to [donna@ddmaintenancesupply.com](mailto:donna@ddmaintenancesupply.com) or fax to (517)629-5058

03.24.20

**Dean Transportation – School Bus Attendant/School Bus Driver**

Dean Transportation is seeking safe, reliable and caring bus attendants to add to their team! Flexible scheduling and full benefits package provided. Must pass criminal background check, physical and drug screening.

**Apply online at** [www.deantransportation.com/jobs](http://www.deantransportation.com/jobs) or in person Monday - Friday at our office located at 307 Packard Hwy, Charlotte, MI 48813.

03.24.20

**Eaton County Health and Rehabilitation Services – CNA/CNA In Training**

We are looking for **CNA - FT or PT**. Gives basic nursing care and assistance in meeting the physical and emotional needs of the residents under the direct supervision of the charge nurse. Respect and concern for the residents well-being must be shown at all times. Completes other duties as assigned by their supervisor.

**To apply:** <https://jobs.mitalent.org/job-seeker/job-details/JobCode/9873015CNA>

03.24.20

**Eaton County MSU Extension Secretary/Secretary I**

Types, enters data, answers telephone and files departmental documents in order to provide clerical assistance to faculty, staff and students. Be the "face" of MSU Extension (MSUE) in the County in a way that allows clientele, and potential clientele, to quickly and easily access Extension system information. In this role you will direct clientele to appropriate information and resources (e.g. Educators, Faculty, MSUE Bookstore, websites) and assist with the logistics and promotion of MSUE Educational events in the county. You will support MSUE staff in a manner consistent with delivery of Extension programs. Under the supervision of the MSUE District Director, you will work closely with our County partner to assure coordination of facilities and County event scheduling are carried out in an appropriate fashion.

Apply online: <https://careers.pageuppeople.com/782/cw/en-us/job/503416?ApplicationSubSourceID=11253>

03.24.20

**Charlotte Public Schools Sub Teachers & Eaton RESA Paraprofessionals Needed through EDUStaff**

EDUStaff is seeking to hire multiple positions throughout Michigan to work within the local school districts in the capacity of:

- Aides- Custodians- Food Service Staff- Noon Hour Workers- Substitute Teachers- Paraprofessionals- Secretaries- And More! EDUStaff provides quality educational staffing and Human Resource services for Michigan's schools. Make a difference in your community today. Please visit [www.EDUStaff.org/web](http://www.EDUStaff.org/web), or if you have questions please call us at 877.974.6338 FREE or email at [Contact@EDUStaff.org](mailto:Contact@EDUStaff.org).

**1) Go to [www.EDUStaff.org](http://www.EDUStaff.org); 2) Click on "Start Application" on top left; 3) Complete online application**

03.24.20

Goodwill Industries – Material Handler

Goodwill Industries is searching for positive, energetic individuals to join our team in our Charlotte processing plant. We appreciate enthusiastic individuals with a strong desire to serve our participants, customers and the community. The Material Handlers assists with loading and unloading trucks and general transfer of merchandise.

Apply online: <https://www.applicantpro.com/j/1365035-29327>

03.24.20

GoWireless – Retail Wireless Sales Consultant

Looking for a rewarding sales opportunity? Like to be rewarded for your efforts? How about an uncapped earning potential? GoWireless has it all. We are offering retail sales professionals an exciting opportunity to become a valued member of our successful sales force and growth with one of the leading providers of wireless products, services and accessories in the US market.

As a Verizon Wireless Premium Retailer, we offer a competitive compensation package that includes base pay plus unlimited commission potential, excellent advancement opportunities, Health, Dental, Vision, and Aflac benefits, Flex-Time off, Product Discounts, Top-notch Training, and a fun, success-driven work environment for Full-time and Part-time shifts. We pride ourselves on offering superior customer service, as well as having the best locations throughout the state.

Apply online: <https://my.jobs/9d1ea7c8f2834f0c89c52261a88f1d9e151>

03.24.20

Home Care Alternatives -- Home Health Aid

Assisting a client with their daily needs. Aides will be assigned in a manner which promotes quality, continuity and safety of a client's care. We are currently looking for: Home Health Aides, CMH Aides \*Part time \*Full time/may have to travel in the surrounding areas. 9.55 9.70/weekends CMH & Skilled cases 10.00 an hour. Benefits for qualifying employees: 401K, Life Insurance, Medical/Dental/Vision \*Valid driver's license & reliable transportation \*Pass criminal background \*Work reference

Website: [www.homecarealternatives.net](http://www.homecarealternatives.net)

Apply in person: 5700 Executive Dr. Lansing, MI 48911

Questions: 517-694-3389

03.24.20

M50 Party Store - Cashier/Stockier/Assistant Manager

Now hiring for nights and weekends.

Apply in person at M-50 party store

03.24.20

McDonald's Restaurant – Multiple Positions Available

Apply Online: [www.restaurantjobs.mcdonalds.com](http://www.restaurantjobs.mcdonalds.com)

03.24.20

Meijer – Multiple Positions – Cashier – Courtesy Team Member – General Merchandise Clerk

As a Cashier, you will craft quality customer experiences by providing efficient, effective customer service in the checkout lane. You will create 'WOW' moments that have a positive and lasting impact on our customers.

Apply Online: <https://nlx.jobsvn.org/b849e4de93d24717ae574e430b7a729b151>

Apply Online: <https://nlx.jobsvn.org/61674399bf8548f593450a6b60748c48151>

Apply Online: <https://nlx.jobsvn.org/be528986a9d84f339d5d6f931410aa30151>

03.24.20

Murphy USA – Cashier

If your goal is to begin a fantastic part time career working up to 25 hours per week where your talents will be valued and respected; Murphy USA is an outstanding employer of choice. To be successful as a cashier, you need energy, excellent work ethic, a great attitude, and a smile. You will be the face of our company and deliver the legendary customer service that Murphy USA and our associates are known for providing.

Apply Online: <https://my.jobs/fa487dbf7372459b8b7679d34885bf36151>

03.24.20

O'Reilly Auto Parts – Store Counter Sales

Our Store Counter Sales team members are knowledgeable and energetic with a passion for automotive parts. They believe in taking care of the customer, as well as the power of teamwork. Our Store Counter Sales team members deliver excellent customer service and ensure a positive customer experience. They also support management in the accomplishment of assigned tasks, including maintaining inventory control and store appearance.

Apply online: <https://nlx.jobsvn.org/15367ef0901f4b429e4afb3cfcade03e151>

03.24.20

Peckham Inc. Apparel Sewing Machine Operator (Charlotte)

\*These jobs are part of Peckham Inc.'s vocational rehabilitation efforts. Applicants are given preference for these positions if they have a disability or other barrier to employment\*

This entry level Apparel Sewing Machine Operator position is responsible for the accurate alignment of fabric, garments, and materials under needles using marks on machines, clamps, templates, cloth and notches as guides. This position guides garments or garment parts under machine needles and presser foot pedals to sew parts together. This position handles garments; folding, bagging, labeling, using scissors to trim threads, threading and tying hangers, zipper pulls or plastic cord locks. This job requires participation in a 2-week paid training period.

Apply Online: <https://nlx.jobsvn.org/1d8219bf15274222896cbd22a958ce0a151>

03.24.20

Pizza Hut – Multiple Positions Available

Interested candidates should apply online and complete an application at <http://jobs.pizzahut.com/> or apply in person at 325 Lansing Rd. Charlotte, 48813

03.24.20

Roehl Transport – CDL Truck Driver

Experienced drivers who live in our Primary Commercial Zone receive an additional 2 cents per mile in their base rate and 2 cents per mile transition pay for their first year.

Online: <https://nlx.jobsvn.org/54afa63e9d574957a75206a1a23886da151>

Online: <https://nlx.jobsvn.org/db072fcd8d24abc80d0c59ae71bcd7e151>

Online: <https://nlx.jobsvn.org/7f8f33aa1a344482ae640dc4f2f7a2e8151>

Online: <https://nlx.jobsvn.org/974a6be80a02420a8c8578121310c872151>

Online: <https://nlx.jobsvn.org/08fbb2c8b8d04c95abb2039694951941151>

03.24.20

Samaritas – Multiple Positions Available

Provides daily supervision to youth in a residential setting. Oversee the youth in residence daily living, including their physical, mental, emotional and spiritual care in a family style setting in accordance with all applicable contractual, regulatory and accreditation standards.

Apply online: <https://nlx.jobsvn.org/31a19588cbf74bb680ddfb5ad2be54a2151>

03.24.20

Sensations Memory Care – Multiple Positions Available

Provides personal care to residents in a manor conducive to their safety, security, comfort, and preferences. Provides for the activities of daily living including activities that support life skills, socialization, physical, emotional, cultural, and spiritual well-being. Provides support to the functions of the culinary, activity, and environmental services departments.

Please apply in person with resume at 511 E. Shepherd St. Charlotte, MI 48813 or online at [www.sensationsmemorycare.com](http://www.sensationsmemorycare.com)

03.24.20

Spartan Motors - Multiple Positions Available

All qualified applicants please apply through the Ceridian Recruiting System.

[https://www4.recruitingcenter.net/Clients/spartanmotors/PublicJobs/controller.cfm?jbaaction=JobProfile&Job\\_Id=10680&esid=az](https://www4.recruitingcenter.net/Clients/spartanmotors/PublicJobs/controller.cfm?jbaaction=JobProfile&Job_Id=10680&esid=az)

Spartan Motors Inc. is an Equal Opportunity Employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, veteran status or disability.

03.24.20

**DELTA TOWNSHIP (48917):**

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE DELTA TOWNSHIP/LANSING AREA PLEASE CHECK [www.mitalent.org](http://www.mitalent.org)

Advance Employment – Multiple Positions/Multiple Locations

Advance Employment Services LLC is a full service staffing company. See website for details: [www.advanceteam.com](http://www.advanceteam.com).

To Apply: Submit your resume to [leggett@advanceteam.com](mailto:leggett@advanceteam.com) or apply at [www.advanceteam.com](http://www.advanceteam.com)

03.24.20

Astera Credit Union – Teller 2

Currently seeking qualified applicants for a Teller 2 position at our Saginaw Hwy. branch in Lansing, Michigan. An Astera Credit Union Teller must deliver high quality service to both internal and external members in alignment with our Service Promises. A key element of this service delivery involves building relationships with people and finding ways to save them time and money while improving their financial well-being. This position performs a variety of teller functions, including accurate processing of transactions, verifying cash, and balancing each day's transactions. Additional responsibilities include assisting members with in-depth questions about their accounts, performing various account maintenance tasks, assisting members with various products and services, and completing fraud dispute packets. All of these tasks are necessary to achieve the credit union's mission and strategic goals. Completion of or progress toward a college degree preferred.

Apply Online:

<https://asteracu.clearcompany.com/careers/jobs/ee06452e-2647-418d-a0e0-bd61a34d8d4b/apply?source=1256517-CS-16486>

03.24.20

Bridgewater Interiors LLC – Production Team Member

Complete assembly of quality automotive seating units. Develop proficiency in all production job functions and rotate in job cell into various work stations. Control processing, delivery or installation of nonconforming product until deficiency or unsatisfactory condition has been corrected. Maintain good housekeeping and safety in and around work areas. Meet quality and efficiency standards. Restock work areas as needed to ensure proper work flow. Monitor production material quantities and report shortages. Ability to lift and/or carry 35 lbs.

repeatedly. Walk, stand, reach, lift, bend, pull, push to move product through build process. Use of hand-held pneumatic tools. Operation of assembly fixtures. Problem solving of work place issues. Quality inspections of work in progress. Work as part of a team to ensure on-time quality product to our customers (internal and external). Incorporate safe working procedures into all daily activities in and around facility. Understand and follow written and verbal instructions. Comply with company rules, policies, and practices. Authority and responsibility to stop the production line should a safety or quality issue appear. Abide by all Health, Safety, Ergonomics & Environment requirements. All other tasks as assigned by supervisor or any other member of management.

To Apply: Please submit a cover letter and resume to [latora.walker@bridgewater-interiors.com](mailto:latora.walker@bridgewater-interiors.com)

03.24.20

Diverse Staffing – Multiple Positions/Multiple Locations

At Diverse Staffing, our focus is on helping people achieve their career goals through the right career opportunities. We truly value our staff. Diverse employees enjoy safe work environments, fair supervision, reliable pay, and even benefits like medical coverage if you need it! For immediate consideration, apply online and contact us for an interview at:

Lansing Recruiting Center

727 Brookside Dr

Lansing, MI 48917

(517) 619-1701

[OnlineAppLansing@diversestaffing.com](http://OnlineAppLansing@diversestaffing.com)

03.24.20

Edustaff – Waverly Schools need Subs and more

Are you looking for a flexible and rewarding job opportunity? EDUStaff is seeking to hire amazing people looking to work in various positions throughout Michigan school districts.

**To apply go to [EDUStaff.org](http://EDUStaff.org) and click on "start application"**

03.24.20

Express Employment Professionals- Multiple positions

Plastic Process Technician, Injection Mold Process Engineer, Environmental Specialist,  
Express Employment Professionals of Howell/Brighton is working with a Ingham County Manufacturer to fill a Direct Hire Plastic Process Technician position.

**Visit [www.expresspros.com/howellmi](http://www.expresspros.com/howellmi) submit an online application filling in all fields completely and apply for position. Please send resumes to [julie.motyka@expresspros.com](mailto:julie.motyka@expresspros.com)**

**Express Employment Professionals**

**2160 Grand River Annex, Suite 200**

**Brighton, MI 48114**

**P: 517 546-5627 F: 517 546-0799**

03.24.20

Goodwill – Retail Store Employee

Goodwill Industries is seeking energetic, friendly, customer focused individuals to join our team as part time retail associates in our retail store on Saginaw Hwy. Retail Store employees report to store management. We are an Equal Employment Opportunity employer as defined by the Equal Employment Opportunity Commission.

GENERAL OBJECTIVES; To provide great customer service, assist in the stocking and rotation of merchandise and accurately perform all sales transactions while working in a team environment to meet store goals.

**For more information, or to apply now, you must go to the website below. Please DO NOT email your resume to us as we only accept applications through our website.**

**<https://www.applicantpro.com/j/722144-29327>**

03.24.20

Gordon Food Service – Store Associate

As a Part Time Store Associate you bring fun into our store! No 2 days are ever the same - a great opportunity to learn and even greater opportunity for advancement! Does this sound like you?At least 16 years of age. Able to provide superior customer service. Able to multitask Work on your own or within a team. Basic math and computer skills. Able to lift up to 50 lbs.

**Apply Online: [https://www.americasjobexchange.com/job/job\\_apply?jobId=586882320&source=MI](https://www.americasjobexchange.com/job/job_apply?jobId=586882320&source=MI)**

03.24.20

Home Care Alternatives – Home Health Aide/CAN

Going into the home of a client and assisting her with her daily needs. Quadriplegia. Must enjoy children and help her assist with a family setting in many ways. Looking for a HHA/CNA/MA who would be interested in working the following hours: 4 pm to 12 am 2-3 nights a week, every other Sat & Sun 4 pm to 12 am, Sunday 8 am to 4 pm, Non smoker.

**Apply in person: Mon - Fri 9.00 am to 4:30 pm**

**Home Care Alternatives 5700 Executive Dr. Lansing, MI 48911**

**Fax Resumes: 517-887-9802 Attention: Carrie**

**Email & Inquiries: [carrie@homecarealternatives.net](mailto:carrie@homecarealternatives.net)**

**Apply on line: [www.homecarealternatives.net](http://www.homecarealternatives.net)**

03.24.20

Meijer – Warehouse Team Member

Currently, Meijer is looking for a Warehouse Team Member. The individual selected for this position will be responsible for product selection and loading of trailers for store delivery within our distribution facility. The individual will also maintain a friendly working relationship with a diverse team and leadership to promote productivity and maintain an attitude of positive customer service. The ideal candidate must be at least 18 years old and able to work any shift.

**Apply at <https://jobs.meijer.com/>**

03.24.20

Morse Moving and Storage – Customer Service

We are a full service moving company and an agency for Allied Van Lines and North American Van Lines. We are currently seeking a candidate to fill the position of Customer Service/Office Assistant with the following skills: customer service minded, highly organized, mid-level computer skills, mid-level math skills. This position is part-time only. NO experience necessary as this is an entry-level position. Paid training provided, potential for advancement.

**Apply in person at 3000 Sanders Rd, Lansing, MI 48917 OR find application here: <https://jobs.mitalent.org/job-seeker/job-details/JobCode/10518935>, complete and email to [jherrick@morsemoving.com](mailto:jherrick@morsemoving.com) or fax to 517-331-9710 OR fax/email resume to phone number or email listed here.**

03.24.20

Ramada Hotel – Multiple Positions

The Lansing Ramada Hotel and Conference Center is looking to fill a Guest Services position immediately. The position is part time, approximately 20-30 hr/week. Must be available to work evenings and weekends, flexibility is important.

The Lansing Ramada Hotel and Conference Center is looking to fill Banquet Bartender positions. The position is part time. Must be available to work evenings, weekends and holidays. Flexibility is important.

The Lansing Ramada Hotel and Conference Center is looking to fill a Guest Services position immediately. The position is part time, approximately 15-20 hr/week. Must be available to work evenings and weekends, flexibility is important.

**Please apply in person only at 7501 W. Saginaw Hwy Lansing, MI 48917**

03.24.20



Regency at Lansing West – CNA

Regency at Lansing West is a 120 bed Short Term Sub Acute Rehabilitative Facility that incorporates a team approach in its philosophy of resident care. Certified Nurse Aids will care for residents under the direction and supervision of a Registered Nurse or a license practical nurse. The position requires patience, compassion and a desire to care for the residents in a gentle and empathetic manner. Come join our team of caring and compassionate professionals. Competitive wage and benefit package available.

**To Apply:** Apply to [lansing\\_jobs@cienafacilities.com](mailto:lansing_jobs@cienafacilities.com) or in person to Regency at Lansing West, 12200 Broadbent Road, Lansing, MI 48917 03.24.20

Sherwin-Williams Company – Sales Associate

This position is responsible for supporting the sales efforts at a Sherwin-Williams paint store, servicing wholesale and retail customers. It will assist customers in person and over the phone by determining needs and presenting appropriate products and services. This involves ensuring that sales transactions are completed accurately, maintaining accurate work order files and formulas, pulling appropriate products from the sales floor or warehouse, and tinting and mixing them to customer specifications. This position will also stock shelves and set up displays, clean store equipment, and load and unload trucks. It may also assist in making deliveries if necessary.

**Apply Online -** <http://ipc.us/t/94FC9D2DD7D74157> 03.24.20

Square One Transport – Multiple truck driver positions

Details - [ExpeditorsOnline.com](http://ExpeditorsOnline.com)

**To apply click here or copy link into browser:**

<https://intelliapp2.driverapponline.com/c/squareonetransport> 03.24.20

St Vincent Catholic Charities – Multiple Positions

Catholic Diocese of Lansing, STVCC now offers foster care and adoption, counseling, a residential treatment home for abused and neglected children, provides a full service immigration law clinic and serves as the refugee resettlement agency in the Lansing area.

**SEND RESUME, COVER LETTER AND SALARY HISTORY TO:**

St. Vincent Catholic Charities Attn: Shawn Koster Fax: 517-886-1191 Email: [jobs@stvcc.org](mailto:jobs@stvcc.org) 03.24.20

T-Mobile USA, Inc. – Mobile Associate

Mobile Associate (MA) work as part of a Retail Team of Experts to bring the T-Mobile brand to life. They live and breathe T-Mobile!

They're brand ambassadors who create energy and excitement around our products and services. They are obsessed with the connected world and thrive in a fast-paced environment, where technology innovations, customer needs and the Retail experience are continuously evolving.

Apply Online - <http://ipc.us/t/1134D2537BBD44DA> 03.24.20

**DIMONDALE:**

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE DIMONDALE AREA PLEASE CHECK [www.mitalent.org](http://www.mitalent.org)

Adesa Lansing LLC – Redemption Clerk

Daily Responsibilities: Assist customers either in person or on the phone in a courteous, professional manner. Field phone calls and direct them to the appropriate department. Mail titles and proceeds to customers May mail chargers for purchased hybrids. Take payments in the form of cash, checks, wires, money orders, cashier's checks and credit cards for purchased units and miscellaneous Accounts Receivables. Print daily reports and customer documents including gate passes for customers that have paid vehicles. Receive and distribute incoming mail. Enter title information into applicable platform. File titles in designated areas and separate units that are paid, not paid or floor-planned. Communicate with customers, managers and other employees on a consistent basis. Make sure gate passes have gone to security or the designated department. Compile information needed for various reports and assist in coordinating project-oriented duties at the direction of the manager.

To apply for this position, Please go to:

[https://ars2.equest.com/?response\\_id=4109325b3d511ff873c5a999b320b3993](https://ars2.equest.com/?response_id=4109325b3d511ff873c5a999b320b3993) 03.24.20

Arby's – Shift Manager/Assistant Manager/Crew Members

We are looking for individuals with a desire to succeed and grow with a company, preferably with at least one year of restaurant experience and the hunger to move your career to the next level!

**Online:** <https://nlx.jobsvn.org/b9f5265d25354d9bace9c55f0ab11705151> 03.24.20

Dimondale Nursing Care Center – CNA

The Dietary Aide performs a variety of tasks for residents, including tray line setup, checking trays for accuracy, serving food, washing pots/pans and dishes, cleaning the kitchen area, and stocking supplies.

Send resume to [mcureton@dimondalenc.com](mailto:mcureton@dimondalenc.com) or stop in to apply in person. 03.24.20

Holiday Inn Express and Suites – Room attendant/Housekeeping

Holiday Inn Express & Suites in Lansing/Dimondale is looking for experienced, energetic Room Attendants/Housekeepers to join our busy hotel near the MSU campus, home of the MSU Spartans, and adjacent to the Summit. High School Diploma or GED Preferred, along with previous housekeeping or janitorial experience. Must be able to multi-task effectively in a busy public atmosphere. Must read and understand the Employee Handbook. Must be able to follow policy and perform to enhance professionalism in appearance and behavior.

**Online:** <https://jobs.mitalent.org/job-seeker/job-details/JobCode/10619006> OR stop in to hotel to complete application 03.24.20

HTA Companies – Multiple Positions - Mechanic, General Labor, Grounds Person

We offer full and part-time opportunities and even though we'll pay for experience, we're eager to train anyone with a good attitude and a desire to grow. You'll not only work with many of our long-term team members, but use the latest tools and equipment. We invite you to check us out and make the move towards opportunity!

**Apply in person in our shop: 5855 Michigan Rd, Dimondale, MI 48821**

03.24.20

EATON RAPIDS:

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE EATON RAPIDS AREA PLEASE CHECK [www.mitalent.org](http://www.mitalent.org)

Advantage Solutions – Retail Data Collector Part Time

Do you want to enjoy the flexibility of a part time job that allows you work at whatever hours of the day you would like? Apply today to become a Retail Data Collector Part Time and enjoy the freedom to work hours that are convenient for you within your assigned work days. The ideal candidate will receive paid training to capture and record data in our client's retail locations using a simplified handheld system. You will also be expected to perform other retail merchandising tasks as needed. Our data collection jobs are perfect for the self-starter who enjoys working independently.

**Online:** <https://mv.jobs/a3006ec1f0e146579a4992ff8d3b535d151>

03.24.20

CTG – Production Worker 2

Participate in problem solving and process improvement to correct failures to meet customer commitments or plant metrics and performance. Works the line by hand coating parts and inspecting finished goods, Performs the required performance, process, and quality testing in order to provide consistent coating quality to our customers.

**Apply online:** <https://mv.jobs/7158563930d442aa85a53cad39bb3615151>

03.24.20

Diverse Staffing -- Manufacturing Associates

A **Manufacturing Associates** for our team on this assignment will be asked to any number of duties to ensure the product is produced to meet the high level of standards our client has for all parts produced. This is a temp-to-hire position. In this job, you will work for our client at a facility in Eaton Rapids, MI. The following is an example of some of the tasks you may be asked to perform daily working in this position: Quality Sorting/Packaging, Machine Operations, Assembly.

**Lansing Recruiting Center:**

727 Brookside Dr.

Lansing MI 48917

(517) 619-1701

**Apply online:** [OnlineAppLansing@diverstaffing.com](http://OnlineAppLansing@diverstaffing.com)

03.24.20

Dollar General – Multiple Positions

At Dollar General, our customer is at the center of everything we do! We are a fast-moving Fortune 200 publicly-traded company with more than 13,000 stores and 14 distribution centers in 44 states, growing by hundreds of stores each year. We work in an energetic atmosphere that embraces innovation and teamwork.

**Apply online at** <https://jobs.mitalent.org>

03.24.20

Dowding Industries – Machine Operators/Lathe Operators

Since 1965, Dowding has grown from a tool and die manufacturer to a leading edge, world-class manufacturer of metal stampings, fabrication, precision machined components, and assemblies. We capitalize on our rich manufacturing history and utilize Michigan's engineering expertise to provide our customers the competitive advantage needed in today's markets. At Dowding Industries, we utilize only the latest advanced processing methods and assembly technologies to deliver tomorrow's solutions, today. Producing parts for automotive, railcar, defense and infrastructure sectors as well, we are helping bring Michigan back to the forefront of manufacturing! Dowding Industries is firmly committed to providing products and services which in all ways meet or exceed our customer's requirements for delivery, quality and value.

Produces machined parts by setting up and operating a computer numerical control (CNC) machine; maintaining quality and safety standards; keeping records; maintaining equipment and supplies.

**To apply visit:** <https://dowding-industries.workable.com/jobs/668046/candidates/new>

**Or e-mail resume to:** [adeloach@dowdingindustries.com](mailto:adeloach@dowdingindustries.com)

03.24.20

Family Fare – Multiple Positions

At SpartanNash, "we deliver what our guests want, when they want it – fast and friendly." We take pride in service excellence and enjoy providing a great customer experience. There are many retail employers, but not all offer a place where you can learn, grow and thrive. That's why SpartanNash is a cut above the rest. This position is located at the Family Fare Eaton Rapids.

**Apply Online:** <http://ipc.us/t/8F2ACE7E93684888>

03.24.20

Home Care Alternatives – Home Health Aid/Community Mental Health

Looking to hire 2 Home Health Aides/Community Mental Health Workers in the Eaton Rapids. You would be assisting a young client with her daily and personal needs. During the school year hours now are 4:30 pm to 7:30 pm and every other Saturday or Sunday day or night hours.

**Apply in person: Mon - Fri 8:00 am to 4:00 pm**

**Home Care Alternatives 5700 Executive Dr. Lansing, MI 48911**

**Fax Resumes: 517-887-9802**

**Email & Inquiries:** [carrie@homecarealternatives.net](mailto:carrie@homecarealternatives.net)

**Apply on line:** [www.homecarealternatives.net](http://www.homecarealternatives.net)

03.24.20

Magnesium Products of America – Multiple Vacancies, General Duty, Manufacturing, Maintenance Tech.

Operate equipment such as trim press, special purpose machining machines, and fork trucks. Perform hand operations to product, using small tools such as files, de-burring tools, nut drives. Perform safety and quality checks. Meridian Magnesium utilizes Diverse Staffing in Jackson, MI. The contract period is 90 days. When hired into Meridian, position will receive Medical, Dental, Vision, 401K (w Match), paid vacation, paid PPT.

**Submit Resume to:** [bmcdonald@meridian-mag.com](mailto:bmcdonald@meridian-mag.com)

03.24.20

McDonald's

Positions Available: Restaurant Crew; Hourly Shift Manager; Shift Management

This is it! It's time you worked for someone who will give you the tools to learn, grow and be what you want to be - both personally and professionally. We're looking for hard working, enthusiastic individuals who want to be a part of a winning team. If you enjoy working with people and love to learn new things, we want to meet you. We offer flexible schedules and the opportunity to advance within our restaurants.

**Apply Online:** [www.restaurantjobs.mcdonalds.org](http://www.restaurantjobs.mcdonalds.org) or in person

03.24.20

Rite Aid Corporation – Pharmacy Technician in Training (Part Time)

As a Pharmacy Technician, you are a vital part of our wellness store team that is responsible for the day to day operations of the pharmacy and the care and service provided to our customers/patients. In order to effectively work with the pharmacy team and be able to properly serve our patients, it is essential that you successfully complete the Rite Aid Pharmacy Technician Training & Certification Program. The role of community pharmacies in the health care industry continues to evolve as does the role of the Pharmacy Technician. All duties described in this document are to be performed in keeping with the core values and service attributes consistent with the Rite Aid brand and strategy.

**Apply Online:** <https://nlx.jobsvn.org/4acce354e341422daadf8779fe589abb151>

**GRAND LEDGE:**

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE GRAND LEDGE AREA PLEASE CHECK [www.mitalent.org](http://www.mitalent.org)

CSIG Holding Company – Multiple Positions at Independence Village/Life Enrichment Assistant/Shuttle Driver

StoryPoint and Independence Village have over 35 years of experience working and living with seniors creating a deep understanding of their unique needs and desires. It's this combination of technology, understanding, appreciation, and commitment that sets us apart and makes our culture so special for both our employees and our residents. Everyone in our communities commits to appreciating our residents as individuals who deserve to shine, every day.

**Apply online:** <https://mv.jobs/8827a8ace75d4fc788f70a3b4a53d8f5151>

03.24.20

Dominos – multiple positions, Customer Service Rep, General or Assistant Manager, Delivery Driver

You got game? You got spring in your step? You want the best job in the world! And schedules that work with you, not against you? That's right, we live to beat the rush and make it possible to make, bake or take pizzas during the hungry hours of the day and night, part or full time. You'll have plenty of time left over for school, hanging with your friends, or whatever. Sound good? Even if you just need a second job for some extra cash, Domino's Pizza is the perfect place for you.

**Apply online at mitalent.org:** <https://nlx.jobsvn.org/0ed383117f0649ec86ca2504c9c4f4ab151>

03.24.20

McDonald's

Positions Available: Restaurant Crew; Hourly Shift Manager; Shift Management

This is it! It's time you worked for someone who will give you the tools to learn, grow and be what you want to be - both personally and professionally. We're looking for hard working, enthusiastic individuals who want to be a part of a winning team. If you enjoy working with people and love to learn new things, we want to meet you. We offer flexible schedules and the opportunity to advance within our restaurants.

**Apply Online:** [www.restaurantjobs.mcdonalds.com](http://www.restaurantjobs.mcdonalds.com) or in person

03.24.20

Meijer – Grand Ledge

The E. Saginaw Hwy Meijer is hiring for multiple positions:

Store Clerk	Specialty Clerk Bakery/Deli	Food Clerk Grocery
Bagger/Utility Worker	Specialty Clerk Meat/Seafood	Pharmacy Resource Tech
Cashier		

**Please apply at** <https://meijer.taleo.net/careersection/4/jobsearch.ftl?lang=en&portal=2240452536> or [www.mitalent.org](http://www.mitalent.org)

03.24.20

Pilot Flying J – Multiple Positions

Pilot Flying J is committed to making life better for Professional drivers. Pilot Flying J has over 650 retail locations and is the largest operator of travel centers and travel plazas in North America. With over 350 restaurants, we are one of the largest restaurant franchisees in America. We serve our customers 24 hours a day, 365 days a year. If you are customer-service driven and thrive in a fast-paced, high-energy environment, then we've got the opportunity you've been looking for.

**Apply online at mitalent.org:** <https://mv.jobs/4f22672eda27435bbcf53969fa813643151>

03.24.20



### Pizza Hut

Positions available: Delivery driver; shift manager; restaurant general manager; restaurant manager; server; team member

**Apply Online:** [www.mitalent.org](http://www.mitalent.org) or in person

03.24.20

### Walgreens – Customer Service Associate

Engages customers and patients by greeting them and offering assistance with products and services. Resolves customer issues and answers questions to ensure a positive customer experience.

Models and shares customer service best practices with all team members to deliver a distinctive and delightful customer experience, including interpersonal habits (e.g., greeting, eye contact, courtesy, etc.) and Walgreens service traits (e.g., offering help proactively, identifying needs, servicing until satisfied, etc.).

**Apply Online:** <https://nlx.jobsvn.org/c6de2910825e49c4a34f9619344b07fc151>

03.24.20

### Valvoline – Auto Technician

As an Automotive Technician you will help drive the continued success of VIOC by providing reliable and impeccable preventive maintenance service. Through face-to-face interactions, you will act as a trusted advisor to our customers, evaluating their needs and performing maintenance to keep their vehicle serviced and safe on the road. **Apply Online:**

<https://nlx.jobsvn.org/720bb15c3c9a454e942a102d09c9e47c151>

03.24.20

### **Olivet:**

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE OLIVET AREA PLEASE CHECK [www.mitalent.org](http://www.mitalent.org)

### Dollar General – All Positions

At Dollar General, our customer is at the center of everything we do! We are a fast-moving Fortune 200 publicly-traded company with more than 13,000 stores and 14 distribution centers in 44 states, growing by hundreds of stores each year. We work in an energetic atmosphere that embraces innovation and teamwork. At Dollar General, you can see a clear and fast path to career growth and success. We are committed to attracting talented and motivated people who can advance our mission of "Serving Others." Let's Grow Together!

**Apply online at** <https://jobs.mitalent.org>

03.24.20

### EDUstaff – Olivet Schools – Sub Teachers & More

Are you looking for a flexible and rewarding job opportunity? EDUStaff is seeking to hire amazing people looking to work in various positions throughout Michigan school districts. Please visit [www.EDUStaff.org](http://www.EDUStaff.org) and click on Districts We Serve to learn more about available positions in your area! If you have questions please call us at 877.974.6338 or email [contact@edustaff.org](mailto:contact@edustaff.org). Additional Requirements: All substitute teachers must have completed 90+ credit hours in any field from an accredited college or university, with a cumulative GPA of 2.0 or higher. Sub paraprofessionals must have a high school diploma or GED.

### **POTTERVILLE:**

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE POTTERVILLE AREA PLEASE CHECK [www.mitalent.org](http://www.mitalent.org)

### AccessPoint – Plastic Injection Mold Operator

Great company looking for plastic injection mold operators on all shifts. Must have a background in manufacturing. You may be operating machinery, loading and unloading, using chemicals and lubricants, and following safety protocols!

**Call us at 888-562-8326! This will route you to our Lansing office!**

03.24.20

### Dollar General – FT and PT Lead Sales Associates

Function as a Cashier and/or Stocker and act in a lead capacity in the absence of the Store Manager or Assistant Store Manager. Assist in setting and maintaining plan-o-grams and programs. Provide exemplary customer service. Perform other duties as necessary to maximize profitability, customer satisfaction, and teamwork, while protecting company assets and reducing losses.

**FT - Online:** <https://my.jobs/dbce75fa6ee3440da7259175775be8c1151>

**PT - Online:** <https://my.jobs/854a3346671c4ac58099fe722afa1042151>

03.24.20

### Cardinal Staffing – Injection Molding Machine Operators

Cardinal Staffing is looking for energetic and detail oriented individuals for full time, temp to hire positions, in Potterville, MI. These positions would focus on operating injection molding machines, inspecting product to ensure they meet specifications, counting and packaging products. Shifts include 1st, 2nd, and 3rd- with pay rates ranging from \$10.90-\$11.65.

Candidate Requirements: Able to stand for long periods of time, Comfortable working in a fast paced environment, Reliable transportation, Steady work history.

**To Apply: Please call Cardinal Staffing at 517-574-4537 or apply directly to [www.cardinalapply.com](http://www.cardinalapply.com)**

03.24.20

### McDonald's

Positions Available: Restaurant Crew; Hourly Shift Manager

This is it! It's time you worked for someone who will give you the tools to learn, grow and be what you want to be - both personally and professionally. We're looking for hard working, enthusiastic individuals who want to be a part of a winning team. If you enjoy working with people and love to learn new things, we want to meet you. We offer flexible schedules and the opportunity to advance within our restaurants. Got what it takes? Apply online and see what your future can hold

**Apply Online:** [www.restaurantjobs.mcdonalds.com](http://www.restaurantjobs.mcdonalds.com) or in person

03.24.20

**SUNFIELD:**

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE SUNFIELD AREA PLEASE CHECK [www.mitalent.org](http://www.mitalent.org)

Luxury Janitorial Services - Cleaners

Growing Strong & Reputable for over 20 years! Join our FUN team! Hiring for part time, evening office cleaner. Flexible schedules, get paid weekly! \$9.10 per hour to start for basic, easy, office cleaning, quality bonuses, paid holidays, annual raises! Must have valid driver's license, reliable transportation & clean criminal history.

**Email today for more info:** [hrluxuryjanitorial@gmail.com](mailto:hrluxuryjanitorial@gmail.com) **Check out our references or fill out online app:** [www.luxuryjanitorial.com](http://www.luxuryjanitorial.com)

03.24.20

**VERMONTVILLE:**

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE VERMONTVILLE AREA PLEASE CHECK [www.mitalent.org](http://www.mitalent.org)

ARC Contractors LLC – HVAC Tech

We are looking for an HVAC Tech with 6 months or more experience on the job. Someone who works independently most of the time. This is a contracted position with terms discussed at interview. candidate must have the physical capacity to perform the jobs provided.

**To apply:** Please send your resume, cover letter, and references to [arcontractingservice@gmail.com](mailto:arcontractingservice@gmail.com)

03.24.20