

Housing Services Mid-Michigan



Opening doors for people in our communities...

Weekly Employment Guide – April 12th, 2022

*We are no longer emailing this guide; you can now find it on our website at www.hs-mm.org

Do you need assistance with resume building, writing cover letters, creating a budget or building job skills?

Capital Area Michigan Works is waiting to help you! Finding a job can be hard, and scary. Finding a career can be even more difficult. We're here to make it easier for you. We are a network of resources with more than two dozen agencies running programs and services to help you find a job - and career - in greater Lansing. We partner with career seekers to enhance education and career opportunities, and have relationships with the top employers in mid-Michigan. Are you ready to find your career? Visit us today at our Charlotte, Lansing or St. Johns American Job Centers. Please visit <https://www.camw.org/career-seekers> or call 1-800-285-WORK (9675) to see what services CAMW can offer!

Do you receive SSI or SSDI? Apply with Employment Options TODAY!

Contact: Lori Adler

Phone: 800-441-3114 ext. 763

Email: info@myemploymentoptions.com

Website: <http://myemploymentoptions.com/for-job-seekers/>

Part Time and Full Time - \$8-13/hr.

Apply online, phone, or email

Job Description: Employment Options is a Certified Employment Network that helps find work, maintain employment and understand income guidelines. To qualify applicants MUST be receiving SSDI or SSI benefits currently and Social Security "Ticket to Work" program.

Job Requirements: We have MULTIPLE employers currently hiring for "Work at home" positions. Part and Full Time \$8 to \$13/hr.! Apply and view online the different work from home jobs that are offered right now!!

AARP: Senior Community Service Employment Program (SCSEP)

AARP Foundation SCSEP provides both community services and work-based training for participants. Individuals are placed in a wide variety of activities at non-profit and public facilities like day cares, senior centers, schools and hospitals. This on-the-job training experience can then be used as a bridge to find employment opportunities outside of the program. SCSEP helps make connections between older adults looking to return to the workforce and employers.

Interested: Contact your local SCSEP Office or call Mark at 616-285-1665

*******Openings available with AARP Foundation: Eaton County Residents: call 810-766-1470*******

Must be 100% unemployed, income eligible, and age 55 or older

Fax your resume to 810-766-1473 Attn: Employment Specialist

Apparel Sewing Career at Peckham

Want to do work that has purpose and meaning? Would you take pride in creating American-made garments that protect American soldiers? If yes, then a Peckham manufacturing career is for you! Peckham has paid-job training positions now in Lansing and Charlotte, Michigan. An apparel sewing career at Peckham *work independently to meet the goals of the overall team *structured, consistent work schedule*stay off your feet, nut work with your hands*produce clothing and equipment for the military*create high quality apparel for companies like New Balance and Patagonia *must have a qualified disability*wages range from \$8.50-\$13.50/hr.*opportunity for overtime, earn monthly bonuses, etc. *free English, GED, literacy, citizenship, computer classes*support services for a wide range of needs and barriers

Apply by: Fill out an application in Lansing at 3510 Capital City Blvd., Lansing, MI or in Charlotte at 345 Reynolds Rd., Charlotte from 8am-4pm (Monday thru Friday)

BELLEVUE (49021):

Bellevue Area Cleaner: CSM Services

4.12.22

Cleaning activities such as sweeping, mopping, dusting, trash removal, restroom cleaning, etc. Making sure that all the work areas (lunch areas, offices) assigned are clean and well kept. Familiar with the health and safety practices and the essential tasks of a general cleaner. Ability to pass a background check and possible drug test

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE BELLEVUE AREA PLEASE CHECK www.mitalent.org

CHARLOTTE (48813):

Team Member: Burger King

4.12.22

Serves our sizzling burgers to hungry customers. Welcomes the customer, takes accurate orders and manages their payments operating a cash register. Restrooms, dining area and kitchen all need to be kept clean and meet safety and health standards. Need be able to work as a team in a fast paced environment to keep our guests happy and full. Your part of the team effort includes packaging food and drinks, and making sure the restaurant is clean and maintains health and safety standards.

Several Positions: Walmart

4.12.22

Call for information on all available positions.

Several Positions: TruGreen

4.12.22

Call for more information on all available positions and their responsibilities and physical requirements.

Cashier: GPM Investments

4.12.22

Greets customers in a friendly manner as they enter the store. Provides fast and efficient service. Thanks the customer. Rings customer sales using an electronic cash register. Receives money, gives correct change. Refunds cash for returned merchandise and/or exchanges merchandise. Assist with shift change by counting money in cash drawer at the beginning and end of a shift. Uses special equipment to process specialty products, such as money orders, credit card purchases, checks and lottery sales and redemption's. Check identification for restricted sales. Checks and replenishes stock on food service supplies such as cups, lids condiments, napkins, straws, and stirrers. Cleans and sanitizes all equipment used for service or stocking food service products using the three sink method. Cleans all areas, using proper cleaning procedures and materials, including (but not limited to) counter tops, microwaves, shelves, floors, windows, cooler doors, food service equipment, restrooms, and parking lots. Cleans and empties trash containers. Stock shelves and cooler, rotates and front faces stock. Removes all damages and out of code merchandise from the shelves. Price merchandise according to the price book. Check in vendor deliveries as needed using company guidelines. Complete bad merchandise form. Ability to lift 10 lbs frequently and up to 50 lbs occasionally. Must pass a pre-employment drug screen and will be subject to a criminal history background check

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE CHARLOTTE PLEASE CHECK www.mitalent.org

DELTA TOWNSHIP (48917):

Several Positions: TruGreen

4.12.22

Call this employer for more information about available positions and their responsibilities and requirements.

Several Positions: Ramada Hotel

4.12.22

Call for more information about available positions, their responsibilities, and the physical requirements of each position.

Several Positions: Panera Bread

4.12.22

Call for more information about available positions, their responsibilities, and the physical requirements of each position.

Warehouse Associate: Fastenal Co

4.12.22

Receiving and shipping inventory. Placing and fulfilling orders. Making local deliveries with a company vehicle. Executing vending replenishment tasks within customer facilities. Maintaining accurate inventory through cycle counting. Managing inventory in our warehouse and customer sites. Maintaining a clean and safe work environment. Possess a current full valid driver's license. Lift, slide, carry and lower packages that typically weigh 25lbs-50lbs and may weigh up to 75lbs. Pass the required drug screen.

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE DELTA TOWNSHIP/LANSING AREA PLEASE CHECK www.mitalent.org

DIMONDALE (48821):

Several Positions: Dimondale Nursing Care Center

4.12.22

Contact this employer for all information regarding available positions, their requirements, the job duties, and their physical demands.

Several Positions: Comfort Inn

4.12.22

Contact this employer for all information regarding available positions, their requirements, the job duties, and their physical demands.

EHS Coordinator: Skymint

4.12.22

Inspects the facility regularly to identify safety, health, and environmental risks. Develops and implements inspection policies and procedures, and a schedule of routine inspections. Develops health and safety policies and procedures for all areas of the company. Prepares and schedules training to cover emergency procedures, workplace safety, and other relevant topics. Monitors compliance with safety procedures. Drafts inspection reports to document inspection findings. Maintains records related to chemicals, hazardous waste, wastewater and/or pollutants, as required. Assist with required, safety related record keeping and reporting.

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE DIMONDALE AREA PLEASE CHECK www.mitalent.org

EATON RAPIDS (48827):

Several Positions: Burger King

4.12.22

Call this employer for more information about the responsibilities and physical requirements of each position.

Several Positions: TruGreen

4.12.22

Call for more information on all available positions and their responsibilities and physical requirements.

Cashier: Speedway

4.12.22

Meeting and exceeding customer expectations one very visit. Maintaining a clean, safe environment to ensure the store is presentable. Food preparation including making one of our customer-favorites....coffee! Ensuring proper preparation, presentation, and freshness of all foodservice products. Ability to follow proper health code guidelines. Ability to be a brand ambassador and continue to develop our evolving food program! Cash handling, fuel transactions, and consistently promoting the Speedy Rewards loyalty program. The ability to multi-task, perform repeated bending, standing, and reaching, and occasionally lifting up to 50 pounds. Employment dependent on traditional pre-employment screening

Operation Specialist: WindowStill Photography

4.12.22

Answering phone calls, texts, emails, and fb messages. Schedule and coordinate photo shoots ensuring we have all information needed the before the shoot. Help organize company wide meetings weekly -Manage FB Groups.

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE EATON RAPIDS AREA PLEASE CHECK www.mitalent.org

GRAND LEDGE (48837):

Several Positions: TruGreen

4.12.22

Call for more information on all available positions and their responsibilities and physical requirements.

Several Positions: Pilot Co

4.12.22

Call for more information about the available positions and what their responsibilities are, as well as any physical requirements.

Retail Cashier: Love's Travel Shops

4.12.22

Win customers over by being friendly and impressing them with your care. Always put the safety and happiness of your customers first. Take ownership in helping to run the store, operating the point of sale system, assisting customers, and providing general housekeeping. Be a source for answers as customers ask for directions or need to locate something in the store. Ability to work a flexible schedule to include some nights, weekends or holidays. Be reliable, accountable and presentable. Capability to do some light lifting, working up to 8-hour shifts and doing light paperwork, including basic math.

Painter: Tradesman International Inc

4.12.22

Self-explanatory job duties, call for more information about physical demands.

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE GRAND LEDGE AREA PLEASE CHECK www.mitalent.org

NASHVILLE (49073):

Food Handler: Cargill

4.12.22

Duties include: Preparing, packing, and performing quality inspection of further processed egg products with personal safety being the top priority. Maintain adherence to all Corporate Environmental Health and Safety Policies and Procedures through monthly participation in the behavior based safety program and completion of the monthly safety and food safety training material. Ensuring food safety and quality. Ability to lift and carry at least 60 lbs repetitively for frequent extended periods

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE NASHVILLE AREA PLEASE CHECK www.mitalent.org

OLIVET (49076)

*There were no new listings at the time this was published.

PDATED LIST OF AVAILABLE JOBS IN THE OLIVET AREA PLEASE CHECK www.mitalent.org

POTTERVILLE (48876):

Several Positions: TruGreen 4.12.22

Call for more information on all available positions and their responsibilities and physical requirements.

Food Handler: Cargill 4.12.22

Duties include: Preparing, packing, and performing quality inspection of further processed egg products with personal safety being the top priority. Maintain adherence to all Corporate Environmental Health and Safety Policies and Procedures through monthly participation in the behavior based safety program and completion of the monthly safety and food safety training material. Ensuring food safety and quality. Ability to lift and carry at least 60 lbs repetitively for frequent extended periods

Packer(PT): Profile Metal Forming 4.12.22

Count & sort parts. Visually inspect for quality assurance. Pack parts into designated containers at the correct quantity based on customer order. Labeling packages. Palletize containers to specifications. Requisition containers & other supplies for delivery to workstation. Cycle Counting. Maintain a safe work environment. Able to lift up to 50 pounds & stand for extended periods of time. Must be able to pass a pre-employment drug screen, physical, & background check. Possess a valid driver's license.

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE POTTERVILLE AREA PLEASE CHECK www.mitalent.org

SUNFIELD (48890):

Office Assistant: Sabersmith Inc 4.12.22

Customer Service. Social Media. Website. Photography. Video. Data Entry. Assisting the Office Manager or General Manager with projects. Possibility of helping out at the Renaissance Festival in the summers doing sales, if interested.

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE SUNFIELD AREA PLEASE CHECK www.mitalent.org

VERMONTVILLE (49096):

Sales Associate: Aaron's 4.12.22

Assist with cleaning, organizing, and moving merchandise. Help customers find what they need. Handle clerical duties like customer files and contracts. Maintain a positive sales floor environment. Able to perform a physical job including lifting 50 lbs. without help and 300 lbs. with a dolly (don't worry, we'll train you and give you the tools to do it safely)

Food Service Worker(On-Call): Chartwells 4.12.22

Performs prep work such as washing, peeling, cutting and seeding fruits and vegetables. Weighs and measures designated ingredients. Carries pans, kettles and trays of food to and from work stations, stove and refrigerator in accordance with safety standards. Stores food in designated areas following wrapping, dating, food safety and rotation procedures. Cleans work areas, equipment and utensils. Distributes supplies, utensils and portable equipment. Utilizes approved food recipes and production standards to ensure proper quality, serving temperatures and standard portion control. Serves customers in a friendly, efficient manner following outlined steps of service. Resolves customer concerns and relays relevant information to supervisor. Ensures compliance with company service standards and inventory and cash control procedures. Assures compliance with all sanitation and safety requirements.

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE VERMONTVILLE AREA PLEASE CHECK www.mitalent.org