

Housing Services Mid-Michigan



Opening doors for people in our communities...

Weekly Employment Guide – November 15, 2022

*We are no longer emailing this guide; you can now find it on our website at www.hs-mm.org

Do you need assistance with resume building, writing cover letters, creating a budget or building job skills?

Capital Area Michigan Works is waiting to help you! Finding a job can be hard, and scary. Finding a career can be even more difficult. We're here to make it easier for you. We are a network of resources with more than two dozen agencies running programs and services to help you find a job - and career - in greater Lansing. We partner with career seekers to enhance education and career opportunities, and have relationships with the top employers in mid-Michigan. Are you ready to find your career? Visit us today at our Charlotte, Lansing or St. Johns American Job Centers. Please visit <https://www.camw.org/career-seekers> or call 1-800-285-WORK (9675) to see what services CAMW can offer!

Do you receive SSI or SSDI? Apply with Employment Options TODAY!

Contact: Lori Adler

Phone: 800-441-3114 ext. 763

Email: info@myemployeroptions.com

Website: <http://myemployeroptions.com/for-job-seekers/>

Part Time and Full Time - \$8-13/hr.

Apply online, phone, or email

Job Description: Employment Options is a Certified Employment Network that helps find work, maintain employment and understand income guidelines. To qualify applicants MUST be receiving SSDI or SSI benefits currently and Social Security "Ticket to Work" program.

Job Requirements: We have MULTIPLE employers currently hiring for "Work at home" positions. Part and Full Time \$8 to \$13/hr.! Apply and view online the different work from home jobs that are offered right now!!

AARP: Senior Community Service Employment Program (SCSEP)

AARP Foundation SCSEP provides both community services and work-based training for participants. Individuals are placed in a wide variety of activities at non-profit and public facilities like daycares, senior centers, schools and hospitals. This on-the job training experience can then be used as a bridge to find employment opportunities outside of the program. SCSEP helps make connections between older adults looking to return to the workforce and employers.

Interested: Contact your local SCSEP Office or call Mark at 616-285-1665

*******Openings available with AARP Foundation: Eaton County Residents: call 810-766-1470*******

Must be 100% unemployed, income eligible, and age 55 or older

Fax your resume to 810-766-1473 Attn: Employment Specialist

Apparel Sewing Career at Peckham

Want to do work that has purpose and meaning? Would you take pride in creating American-made garments that protect American soldiers? If yes, then a Peckham manufacturing career is for you! Peckham has paid-job training positions now in Lansing and Charlotte, Michigan. An apparel sewing career at Peckham *work independently to meet the goals of the overall team *structured, consistent work schedule*stay off your feet, but work with your hands*produce clothing and equipment for the military*create high quality apparel for companies like New Balance and Patagonia *must have a qualified disability*wages range from \$8.50-\$13.50/hr.*opportunity for overtime, earn monthly bonuses, etc. *free English, GED, literacy, citizenship, computer classes*support services for a wide range of needs and barriers

Apply by: Fill out an application in Lansing at 3510 Capital City Blvd., Lansing, MI or in Charlotte at 345 Reynolds Rd., Charlotte from 8am-4pm (Monday thru Friday)

BELLEVUE (49021):

Sales Associate: Dollar General

11.15.22

Provide excellent customer service, greet and assist customers. Operate the cash register and scanner to itemize and total customer's purchase, collect payment from customers and make change, bag merchandise, and assist customers with merchandise as necessary.

Follow company merchandise processes; unpack, stock, restock, and rotate merchandise on shelves and build merchandise displays.

Clean the store, take out trash, dust and mop store floors, clean restroom and receiving room, and help set up sidewalk displays.

Frequent and proper lifting of up to 40 pounds; occasional lifting of up to 55 pounds

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE BELLEVUE AREA PLEASE CHECK www.mitalent.org

CHARLOTTE (48813):

Several Positions: L. L. Johnson Lumber MFG

11.15.22

Call this employer for specific job openings, their daily responsibilities, and the physical requirements. Email resume to: bj@theworkbench.com

Several Positions: Meijer

11.15.22

Call for more information on all available positions and their responsibilities and physical requirements.

Several Positions: The Shyft Group

11.15.22

Call for more information on all available positions and their responsibilities and physical requirements. Apply online at <http://ipc.us/t/4BC02A2576504249>

Cashier: Walmart

11.15.22

Smile, greet, and thank customers with a positive attitude. Stand for long periods of time while checking out customers quickly and accurately. Keep your area clean and presentable. Answer customer questions and help them with their needs. Be available to assist associates across the store as needed

Retail Sales Associate: AutoZone

11.15.22

Provides WOW! Customer Service. Ensures assigned store tasks are completed in a timely manner on assigned shifts. Operates cash registers and follows established cash handling procedures. Follows company policies and loss prevention procedures. Maintains a safe working environment including PPE (Personal Protective Equipment). Maintains store appearance and merchandising standards as directed. Ensures that merchandise is restocked and placed in their respective areas. Utilizes ZNET to help customers locate merchandise or find suitable alternatives. Maintains product knowledge and current promotions through AutoZone systems and information sources. Practices GOTTCa and assists with the installation of wipers blades, batteries and light bulbs. Utilizes OBDII to read codes from customer's automobiles. Ability to diagnose automobile problems and recommend solutions. Communicates with managers regarding customer concerns and employee matters. Actively engaged in developing more effective customer service skills. Provides honest and trustworthy advice to customers regarding the best products that fit the customers' expectations

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE CHARLOTTE PLEASE CHECK www.mitalent.org

DELTA TOWNSHIP (48917):

Several Positions: TruGreen

11.15.22

Call this employer for more information about available positions and their responsibilities and requirements.

Several Positions: Panera Bread

11.15.22

Call this employer for more information about available positions and their responsibilities and requirements.

Amazon Picker Packer: Amazon

11.15.22

Receive and prepare inventory for delivery. Use technology like smartphones and handheld devices to sort, scan, and prepare orders. View prompts on screens and follow directions for some tasks. Build, wrap, sort, and transport pallets and packages. Receive truck deliveries. Lift up to 49 pounds. Stand, walk, push, pull, squat, bend, and reach during shifts. Use carts, dollies, hand trucks, and other gear to move items around. Go up and down stairs (where applicable). Work at a height of up to 40 feet on a mezzanine (where applicable)

Cashier: Burlington

11.15.22

Deliver excellent customer service with a positive, professional attitude. Accurately and efficiently ring on register. Process layaways, returns, and exchanges

CNA: Regency at Lansing West

11.15.22

Certified Nurse Aids will care for residents under the direction and supervision of a Registered Nurse or a license practical nurse. The position requires patience, compassion and a desire to care for the residents in a gentle and empathetic manner. Come join our team of caring and compassionate professionals. Competitive wage and benefit package available. Required license or certification: Apply to lansing_hr@cienafacilities.com or in person to Regency at Lansing West, 12200 Broadbent Road, Lansing, MI 48917

Warehouse Worker: Meijer

11.15.22

-Responsible for complete product integrity during its stay at the distribution center. -Work with truck drivers and unloaders while performing receiving and shipping processes for Fresh and Frozen foods, ensuring quality and temperature standards for all products are maintained during a safe transfer and storage process. -Follows established inventory control practices to ensure all Meijer standards are met. -Accurately completes receiving-order-shipping processes. -Ensures building sanitation standards are consistently maintained. -Completes other duties as assigned.

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE DELTA TOWNSHIP/LANSING AREA PLEASE CHECK www.mitalent.org

DIMONDALE (48821):

Multiple positions: Dimondale Nursing Care Center

11.15.22

Call this employer for the list of responsibilities and physical requirements necessary to do this job.

Teller: Union Bank

11.15.22

Union Bank is seeking a friendly, out-going, sales-oriented individual to join our customer-focused team as a Teller. Qualified candidates will have a minimum of 6 months of previous cash handling, banking and/or customer service experience.

Team Member: Wendys

11.15.22

Call this employer for the list of responsibilities and physical requirements necessary to do this job.

Team Member: Arby's

11.15.22

Call this employer for the list of responsibilities and physical requirements necessary to do this job.

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE DIMONDALE AREA PLEASE CHECK www.mitalent.org

EATON RAPIDS (48827):

Several Positions: TruGreen

11.15.22

Call for more information on all available positions and their responsibilities and physical requirements.

Team Member: McDonald's

11.15.22

Call this employer for the list of responsibilities and physical requirements necessary to do this job.

Several Positions: SpartanNash

11.15.22

Call for more information on all available positions and their responsibilities and physical requirements.

Sales Associate: Dollar General

11.15.22

Provide excellent customer service, greet and assist customers. Operate the cash register and scanner to itemize and total customer's purchase, collect payment from customers and make change, bag merchandise, and assist customers with merchandise as necessary. Follow company merchandise processes; unpack, stock, restock, and rotate merchandise on shelves and build merchandise displays. Clean the store, take out trash, dust and mop store floors, clean restroom and receiving room, and help set up sidewalk displays. Frequent and proper lifting of up to 40 pounds; occasional lifting of up to 55 pounds

House Cleaner: Keepin It Clean LLC

11.15.22

Dusting. Vacuuming. Mopping. Cleaning bathrooms. Cleaning Kitchens. Some drive time. Must have DL and reliable transportation. Background check.

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE EATON RAPIDS AREA PLEASE CHECK www.mitalent.org

GRAND LEDGE (48837):

Several Positions: TruGreen

11.15.22

Call for more information on all available positions and their responsibilities and physical requirements.

Several Positions: Meijer

11.15.22

Call this employer to find out what the positions are, their daily responsibilities, requirements, and physical demands.

Several Positions: Pizza Hut

11.15.22

Call this employer for the specific job responsibilities, physical demands, and requirements.

Retail Sales Associate: AutoZone

11.15.22

Provides WOW! Customer Service. Ensures assigned store tasks are completed in a timely manner on assigned shift. Operates cash registers and follows established cash handling procedures. Follows company policies and loss prevention procedures. Maintains a safe working environment including PPE (Personal Protective Equipment). Maintains store appearance and merchandising standards as directed. Ensures that merchandise is restocked and placed in their respective areas. Utilizes ZNET to help customers locate merchandise or find suitable alternatives. Maintains product knowledge and current promotions through AutoZone systems and information sources. Practices GOTTCChA and assists with the installation of wipers blades, batteries and light bulbs. Utilizes OBDII to read codes from customer's automobiles. Ability to diagnose automobile problems and recommend solutions. Communicates with managers regarding customer concerns and employee matters. Actively engaged in developing more effective customer service skills. Provides honest and trustworthy advice to customers regarding the best products that fit the customers' expectations

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE GRAND LEDGE AREA PLEASE CHECK www.mitalent.org

NASHVILLE (49073):

Sales Associate: Dollar General

11.15.22

Provide excellent customer service, greet and assist customers. Operate the cash register and scanner to itemize and total customer's purchases, collect payment from customers and make change, bag merchandise, and assist customers with merchandise as necessary. Follow company merchandise processes; unpack, stock, restock, and rotate merchandise on shelves and build merchandise displays. Clean the store, take out trash, dust and mop store floors, clean restroom and receiving room, and help set up sidewalk displays. Frequent and proper lifting of up to 40 pounds; occasional lifting of up to 55 pounds

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE NASHVILLE AREA PLEASE CHECK www.mitalent.org

OLIVET (49076)

Sales Associate: Dollar General

11.15.22

Provide excellent customer service, greet and assist customers. Operate the cash register and scanner to itemize and total customer's purchases, collect payment from customers and make change, bag merchandise, and assist customers with merchandise as necessary. Follow company merchandise processes; unpack, stock, restock, and rotate merchandise on shelves and build merchandise displays. Clean the store, take out trash, dust and mop store floors, clean restroom and receiving room, and help set up sidewalk displays. Frequent and proper lifting of up to 40 pounds; occasional lifting of up to 55 pounds

Multiple Positions: Compass Group/Olivet College

11.15.22

Check online listings for information. How to apply: <https://compassgroup.dejobs.org/jobs/?location=Olivet%2C+MI>

PDATED LIST OF AVAILABLE JOBS IN THE OLIVET AREA PLEASE CHECK www.mitalent.org

POTTERVILLE (48876):

Several Positions: TruGreen

11.15.22

Call for more information on all available positions and their responsibilities and physical requirements.

Sales Associate: Dollar General

11.15.22

Provide excellent customer service, greet and assist customers. Operate the cash register and scanner to itemize and total customer's purchases, collect payment from customers and make change, bag merchandise, and assist customers with merchandise as necessary. Follow company merchandise processes; unpack, stock, restock, and rotate merchandise on shelves and build merchandise displays. Clean the store, take out trash, dust and mop store floors, clean restroom and receiving room, and help set up sidewalk displays. Frequent and proper lifting of up to 40 pounds; occasional lifting of up to 55 pounds

Warehouse: FHI Works

11.15.22

Call for more information on all available positions and their responsibilities and physical requirements.

Team Member: McDonald's

11.15.22

Call this employer for the list of responsibilities and physical requirements necessary to do this job.

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE POTTERVILLE AREA PLEASE CHECK www.mitalent.org

SUNFIELD (48890):

Material Handler: EJ

11.15.22

Read work orders and follow oral instructions to ascertain materials or containers to be moved. Load and Unload materials onto or from pallets and trucks by hand and forklift. Installs strapping, bracing or padding to prevent shifting or damage in transit. Lifts heavy objects by hand or with power hoists and cleans work areas, machines and equipment.

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE SUNFIELD AREA PLEASE CHECK www.mitalent.org

VERMONTVILLE (49096):

Food Service Worker: Compass Group

11.15.22

Performs prep work such as washing, peeling, cutting and seeding fruits and vegetables. Weigh and measure designated ingredients. Carries pans, kettles and trays of food to and from work stations, stove and refrigerator in accordance with safety standards. Stores food in designated areas following wrapping, dating, food safety and rotation procedures. Cleans work areas, equipment and utensils. Distributes supplies, utensils and portable equipment. Utilizes approved food recipes and production standards to ensure proper quality, serving temperatures and standard portion control. Serves customers in a friendly, efficient manner following outlined steps of service. Resolves customer concerns and relays relevant information to the supervisor. Ensures compliance with company service standards and inventory and cash control procedures. Assures compliance with all sanitation and safety requirements.

FOR AN UPDATED LIST OF AVAILABLE JOBS IN THE VERMONTVILLE AREA PLEASE CHECK www.mitalent.org