

Housing Services Mid-Michigan



Opening doors for people in our communities...

Weekly Employment Guide – March 3rd, 2025

*We are no longer emailing this guide; you can now find it on our website at www.hs-mm.org

Do you need assistance with resume building, writing cover letters, creating a budget or building job skills?

Capital Area Michigan Works is waiting to help you! Finding a job can be hard, and scary. Finding a career can be even more difficult. We're here to make it easier for you. We are a network of resources with more than two dozen agencies running programs and services to help you find a job - and career - in greater Lansing. We partner with career seekers to enhance education and career opportunities, and have relationships with the top employers in mid-Michigan. Are you ready to find your career? Visit us today at our Charlotte, Lansing or St.

Johns American Job Centers. Please visit <https://www.camw.org/career-seekers> or call 1-800-285-WORK (9675) to see what services CAMW can offer!

Do you receive SSI or SSDI? Apply with Employment Options TODAY!

Contact: Lori Adler

Phone: 800-441-3114 ext. 763

Email: info@myemploymentoptions.com Website: <http://myemploymentoptions.com/for-job-seekers/>

Part Time and Full Time - \$8-13/hr.

Apply online, phone, or email

Job Description: Employment Options is a Certified Employment Network that helps find work, maintain employment and understand income guidelines. To qualify applicants MUST be receiving SSDI or SSI benefits currently and Social Security "Ticket to Work" program.

Job Requirements: We have MULTIPLE employers currently hiring for "Work at home" positions. Part and Full Time

\$8 to \$13/hr.! Apply and view online the different work from home jobs that are offered right now!!

AARP: Senior Community Service Employment Program (SCSEP)

AARP Foundation SCSEP provides both community services and work-based training for participants. Individuals are placed in a wide variety of activities at non-profit and public facilities like daycares, senior centers, schools and hospitals. This on-the-job training experience can then be used as a bridge to find employment opportunities outside of the program. SCSEP helps make connections between older adults looking to return to the workforce and employers.

Interested: Contact your local SCSEP Office or call Mark at 616-285-1665

*******Openings available with AARP Foundation: Eaton County Residents: call 810-766-1470*******

Must be 100% unemployed, income eligible, and age 55 or older

Fax your resume to 810-766-1473 Attn: Employment Specialist

Apparel Sewing Career at Peckham

Want to do work that has purpose and meaning? Would you take pride in creating American-made garments that protect American soldiers? If yes, then a Peckham manufacturing career is for you! Peckham has paid-job training positions now in Lansing and Charlotte, Michigan. An apparel sewing career at Peckham *work independently to meet the goals of the overall team *structured, consistent work schedule*stay off your feet, nut work with your hands*produce clothing and equipment for the military*create high quality apparel for companies like New Balance and Patagonia *must have a qualified disability*wages range from \$8.50-\$13.50/hr.*opportunity for overtime, earn monthly bonuses, etc. *free English, GED, literacy, citizenship, computer classes*support services for a wide range of needs and barriers

Apply by: Fill out an application in Lansing at 3510 Capital City Blvd., Lansing, MI or in Charlotte at 345 Reynolds Rd., Charlotte from 8am-4pm (Monday thru Friday)

□ **BATH TOWNSHIP (48808)**

Food Service Aide: Bath Community Schools [Link](#)

- \$12-\$15.36/hr, temporary, Per diem
- Benefits include employee discount, flexible schedule, paid training and orientation
- Responsibilities include:
 - Assist in meal preparation
 - Support the dietary department by preparing meals that meet specific dietary needs
 - Bus tables and clean dining areas
 - Sanitize kitchen equipment, utensils, and work surfaces

□ **DEWITT (48820)**

Custodian: DeWitt Public Schools [Link](#)

- \$16/hr, Part-time 5pm-10pm Monday - Friday *individuals with theft, violence, or drug related background will not qualify for this position*
- Benefits include flexible schedule, health insurance, paid holidays, and paid time off
- Responsibilities include:
 - Vacuuming
 - Mopping
 - Cleaning restrooms
 - Removing trash

Crew Member: Hungry Howie's Pizza [Link](#)

- Full-time or Part-time
- Benefits include flexible schedule
- Responsibilities include:
 - Making pizzas, subs, salads, wings, breads, and cookies
 - Take orders on their computer system
 - Make pizza dough

Crew Member: McDonald's [Link](#)

- \$14/hr, Full-time or Part-time
- Benefits include health insurance, language training (if needed), paid parental leave, paid time off, tuition reimbursement, and opportunity for advancement
- Responsibilities include:
 - Help customers with their orders
 - Prepare food
 - Maintain the cleanliness of the restaurant

Sandwich Artist: Subway [Link](#)

- Full-time or Part-time, no high school diploma needed
- Benefits include brand partnership discounts, scholarship opportunities, and opportunity to earn University course credits
- Responsibilities include:
 - Recommend meal options and fulfill orders
 - Uphold safety standards when preparing food
 - Work with teammates to keep all areas of the restaurant clean

EAGLE (48822)

Nothing currently available

EAST LANSING (48823)

Retail Associate: Hobby Lobby [Link](#)

- \$15-\$16/hr, Full-time, seasonal
- Must be able to work some nights and weekends
- Benefits include: 401k, dental, disability, health, and life insurance, and paid holidays
- Departments include: art, crafts, custom frames, fabrics, floral, and hobbies

Cashier (Nights/Weekends): Raising Cane's [Link](#)

- \$15-\$16/hr
- Must be able to push or pull up to 50 lbs
- Benefits include: 401k, dental, disability, health, life, pet, and vision insurance, paid time off, and gym membership
- Responsibilities include:
 - Cleaning tables, floors, and other areas of the restaurant
 - Taking orders from customers and processing payments efficiently
 - Follow proper safety procedures when handling/preparing food

Line Cook/Prep Cook: One North Kitchen and Bar [Link](#)

- \$16-\$22/hr, Full-time or Part-time
- Must have past experience as a cook or in a similar culinary role
- Benefits include 401k, dental, disability, vision, and health insurance, paid time off, and paid training
- Responsibilities include:
 - Prepare and cook menu items according to recipes and specifications
 - Assist in meal preparation for catering events
 - Maintain cleanliness and organization of the kitchen area

ELSIE (48831)

Nothing currently available

FOWLER (48835)

Nothing currently available

LAINGSBURG (48848)

Nothing currently available

LANSING (48906)

Little Caesars [Link](#)

- \$11-\$13/hr, Full-time and Part-time
- Must have drivers license and ability to lift up to 50 lbs and stand for long periods of time
- Benefits include: employee discount, flexible schedule, health insurance, and vision insurance
- Responsibilities include:
 - Preparing food
 - Maintaining a clean and organized store by sweeping, mopping, and restocking supplies
 - Provide customer service by greeting customers and answering questions

Crew Team Member: McDonald's [Link](#)

- \$11-\$12/hr, Full-time and Part-time
- Benefits include: language training, tuition reimbursement
- Responsibilities include:
 - Help customers with their orders
 - Prepare McDonald's world famous food
 - Partner with other crew and managers to meet daily goals

MAPLE RAPIDS (48853)

Nothing currently available

OVID (48866)

Customer Service Representative: State Farm Agent Team Member [Link](#)

- \$40,000-\$60,000/year, Full-time
- Benefits include: flexible schedule, salary plus commission bonus, paid time off, hiring bonus, and opportunity for advancement
- Candidates must have an interest in marketing products and services
- Must be able to learn computer functions and work in a team environment
- Responsibilities include:
 - Establishing customer relationships and follow up with customers
 - Use a needs-based review process to educate customers about insurance options
 - Develop leads, schedule appointments, identify customer needs, and market appropriate products and services

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Sandwich Artist: Subway [Link](#)

- Full-time or Part-time, no high school diploma needed
- Benefits include brand partnership discounts, scholarship opportunities, and opportunity to earn University course credits
- Responsibilities include:
 - Recommend meal options and fulfill orders
 - Uphold safety standards when preparing food
 - Work with teammates to keep all areas of the restaurant clean

PEWAMO (48873)

Nothing currently available

SAINT JOHNS (48879)

School Bus Driver: Dean Transportation [Link](#)

- Up to \$21/hr, Part-time, no CDL experience necessary
- Benefits include: paid training and paid CDL, new hire sign-on bonus up to \$750, weekly pay
- Responsibilities include:
 - Conduct pre-trip and post-trip inspections of your assigned vehicle
 - Use established routes and designated bus stops
 - Establish favorable working relationships with other drivers, maintenance personnel, bus attendants, teachers, passengers, principals, and total school or program staff

Line Cook: Swanys Pub and Grub & Swanys Rainbow Inn [Link](#)

- \$14-\$18/hr, Full-time and Part-time
- Benefits include: employee discount, flexible schedule
- Responsibilities include:
 - Prepare and cook menu items according to established recipes and standards
 - Ensure all food handling procedures are followed to maintain safety and sanitation standards
 - Maintain cleanliness and organization in the kitchen

Closing Crew: McDonald's [Link](#)

- \$14/hr, Full-time and Part-time
- Benefits include language training (if needed) and tuition reimbursement
- Responsibilities include:
 - Help customers with their orders
 - Prepare food
 - Help maintain the cleanliness of the restaurant

□ **WESTPHALIA (48894)**

Food Service Worker/Cashier: Chartwells K12 [Link](#)

- \$14.50/hr, Part-time, Monday-Friday
- Benefits include: commuter assistance, dental, disability, health, life, pet, and vision insurance, retirement plan, and paid time off
- Responsibilities include:
 - Prep work such as washing, peeling, cutting, and seeding fruits and vegetables
 - Cleans work areas, equipment, and utensils
 - Enters sales into the cash register to ensure purchases are accurately recorded
 - Replenishes condiments, beverages, and general supplies