



Housing Services Mid-Michigan

Opening doors for people in our communities...

Weekly Employment Guide –October 8, 2026

*We are no longer emailing this guide; you can now find it on our website at www.hs-mm.org

Do you need assistance with resume building, writing cover letters, creating a budget or building job skills?

Capital Area Michigan Works is waiting to help you! Finding a job can be hard, and scary. Finding a career can be even more difficult. We're here to make it easier for you. We are a network of resources with more than two dozen agencies running programs and services to help you find a job - and career - in greater Lansing. We partner with career seekers to enhance education and career opportunities, and have relationships with the top employers in mid-Michigan. Are you ready to find your career? Visit us today at our Charlotte, Lansing or St. Johns American Job Centers.

Please visit <https://www.camw.org/career-seekers> or call 1-800-285-WORK (9675) to see what services CAMW can offer!

Do you receive SSI or SSDI? Apply with Employment Options TODAY!

Contact: Lori Adler

Phone: 800-441-3114 ext. 763

Email: info@myemploymentoptions.com Website: <http://myemploymentoptions.com/for-job-seekers/>

Part Time and Full Time - \$8-13/hr.

Apply online, phone, or email

Job Description: Employment Options is a Certified Employment Network that helps find work, maintain employment and understand income guidelines. To qualify applicants MUST be receiving SSDI or SSI benefits currently and Social Security "Ticket to Work" program.

Job Requirements: We have MULTIPLE employers currently hiring for "Work at home" positions. Part and Full Time

\$8 to \$13/hr.! Apply and view online the different work from home jobs that are offered right now!!

AARP: Senior Community Service Employment Program (SCSEP)

AARP Foundation SCSEP provides both community services and work-based training for participants. Individuals are placed in a wide variety of activities at non-profit and public facilities like daycares, senior centers, schools and hospitals. This on-the-job training experience can then be used as a bridge to find employment opportunities outside of the program. SCSEP helps make connections between older adults looking to return to the workforce and employers.

Interested: Contact your local SCSEP Office or call Mark at 616-285-1665

*****Openings available with AARP Foundation: Eaton County Residents: call 810-766-1470*****

Must be 100% unemployed, income eligible, and age 55 or older

Fax your resume to 810-766-1473 Attn: Employment Specialist

Apparel Sewing Career at Peckham

Want to do work that has purpose and meaning? Would you take pride in creating American-made garments that protect American soldiers? If yes, then a Peckham manufacturing career is for you! Peckham has paid-job training positions now in Lansing and Charlotte, Michigan. An apparel sewing career at Peckham *work independently to meet the goals of the overall team *structured, consistent work schedule *stay off your feet, nut work with your hands *produce clothing and equipment for the military *create high quality apparel for companies like New Balance and Patagonia *must have a qualified disability *wages range from \$8.50-\$13.50/hr. *opportunity for overtime, earn monthly bonuses, etc. *free English, GED, literacy, citizenship, computer classes *support services for a wide range of needs and barriers

Apply by: Fill out an application in Lansing at 3510 Capital City Blvd., Lansing, MI or in Charlotte at 345 Reynolds Rd., Charlotte from 8am-4pm (Monday thru Friday)

□ **BELLEVUE (49021):**

Sale Associate: Dollar General [Link](#)

- Part-time
- Responsibilities include:
 - Provide excellent customer service, greet and assist customers.
 - Operate cash register and scanner to itemize and total customer's purchase, collect payment from customers and make change, bag merchandise, and assist customers with merchandise as necessary.
 - Follow company merchandise processes; unpack, stock, restock, and rotate merchandise on shelves and build merchandise displays.
 - Clean the store, take out trash, dust and mop store floors, clean restroom and receiving room, and help set up sidewalk displays.

□ **CHARLOTTE (48813):**

Maintenance Worker: Apartment Maintenance

- \$15/hr, Part-time 20-25 hrs/week
- Includes apartment maintenance inside and outside (yard maintenance)
- Background check required
- Contact: 517-543-7691

Sandwich Maker: Jimmy John's Sandwiches [Link](#)

- Temporary or Part-time, \$13.75/hr
- Benefits include: Paid time off, employee discount, flexible schedule
- See Indeed job posting for more details

Several Positions: Meijer (517-541-9229)

- Call for more information on all available positions and their responsibilities and physical requirements

Front Desk Agent: Holiday Inn Express [Link](#)

- \$14-\$15/hr
- Benefits include: Employee discount
- Responsibilities include:
 - Greet visitors and clients warmly, ensuring a friendly and professional first impression
 - Manage multi-line phone systems, directing calls efficiently and courteously
 - Handle all front desk responsibilities including answering inquiries, scheduling appointments, and providing information
 - Maintain accurate records through data entry, filing, and updating spreadsheets using productivity software such as Microsoft Office and QuickBooks
 - Support office management tasks like calendar management, appointment setting, and organizing meetings
 - Assist with clerical duties such as proofreading documents, managing correspondence, and preparing Word processing materials
 - Ensure office supplies are stocked and organized to support daily operations

Shift Leader: Hungry Howie's Pizza [Link](#)

- Full-time or Part-time, experienced preferred but not necessary
- Responsibilities include:
 - Opening store for business
 - Fulfilling orders and daily prep work
 - Supervising other team members
 - Making sure customers receive great service

Team Member: Culver's [Link](#)

- Part-time, \$12-\$16/hr
- Benefits: Opportunities for advancement; health/vision/dental/disability insurance; 401(k), 401(k) matching; competitive wages, meal discounts, paid time off
- Responsibilities include:
 - Provide best in class guest service and hospitality
 - Help prepare and serve great food
 - Create best-in-class dining experiences for guests

Sale Associate/Cashier: Puff Puff Tobacco [Link](#)

- Part-time and full-time, \$13.75-14.50/hr
- Must have retail experience and reliable transportation
- Responsibilities include: sales, cashier, cleaning, stocking, inventory, etc
- benefits: flexible work schedule

Multiple Positions:

DELTA TOWNSHIP (48917):

Retail Associates: Hobby Lobby [Link](#)

- \$15.75-\$16.75/hr
- Benefits include: Health/vision/dental/disability/life insurance, paid holidays, 401(k) matching, employee discount

Team Member: Culver's [Link](#)

- Part-time, \$13-\$16/hr
- Benefits: Opportunities for advancement, health/vision/dental insurance, competitive wages, meal discounts
- Responsibilities include:
 - Provide best in class guest service and hospitality
 - Help prepare and serve great food
 - Create best-in-class dining experiences for guests

Caregiver: Comfort Keepers [Link](#)

- Part-time, \$15/hr
- Benefits include: Paid training, referral program, paid sick time, paid holidays
- Responsibilities include:
 - Light housekeeping, meal preparation, laundry, and medication reminders
 - Companionship and engaging conversation
 - Encourage social engagement and meaningful activities
 - Personal care support: mobility, hygiene, bathing, dressing, and grooming if needed (training provided)
 - Provide safe transportation and running errands if needed
 - Ensure a safe and positive environment for client
 - Document care notes and report changes in the client's condition

Multiple Positions: Cracker Barrel Old Country Store [Link](#)

Multiple Positions: 7-Eleven [Link](#)

Multiple Positions: Meijer [Link](#)

Warehouse Equipment Operator : Amazon [Link](#)

- Part-time and full-time, \$20.25-\$21.75/hr
- Overtime, morning shift, flextime
- Requirements:
 - lift 49 pounds
 - Stand, walk, push, pull, squat, bend, reach during shifts, and go up and down stairs
 - Use carts, dollies, hand trucks, and other gear to move items around
 - Work in an environment with varying temperatures and moving PIT equipment
 - Operate PIT at heights up to 45 feet as part of daily work
- Responsibilities include:
 - Operate PIT such as order pickers and reach trucks
 - Use PIT to locate, retrieve, and store large pallets of items in their designated warehouse locations
 - Handle large pallets of items through multiple warehouse processes, such as store and pick, while operating PIT
 - Operate a stand-up forklift throughout your shift, maneuvering safely around other PIT equipment in motion
 - Safely move items using carts, dollies, and pallet jacks while loading and unloading trailers
 - Use handheld technology to track and maintain accurate inventory records
- Benefits include: Amazon provides all training and certification for free, flexible scheduling options, \$110 Zappos gift code provided for your first day, healthcare, overtime opportunities, and the ability to cash out up to 75% of your earnings immediately after your shift, opportunities for career advancement

Retail Sales Associate: Cirilla's [Link](#)

- Part-time, \$14.00
- 15-20hrs per week
- Day shift and night shift (preferred), must be available nights and weekends
- Preferred 1 year of prior experience in retail sales, merchandising, and customer service
- Responsibilities include:
 - Cashier for retail store
 - Assisting customers
 - Re-stocking merchandise as needed
 - Maintaining clean retail store
- Benefits: employee discount

□ DIMONDALE (48821):**Arby's Team Member: Arby's [Link](#)**

- Part-time and Full-time, \$16/hr
- Benefits include: Competitive pay, team member discounts, flexible scheduling, opportunities for growth and advancement

laundry Aide: Dimondale Nursing Care Center [Link](#)

- Full-time, from \$15/hr, plus \$0.85 per hour Hero/Hazard Pay
- Yearly wage increases
- Requirements include:
 - Must be able to lift up to 30lbs
 - Ability to follow written and verbal instructions in English.
 - Ability to communicate effectively with residents, physicians, visitors, and all facility personnel.
- Responsibilities include: loading and unloading washing machines, folding clean linen, counts the amount of linen processed each day, delivers clean laundry to assigned units, and cleans and sanitizes the work area, including machines, worktables, and sorting areas.

Housekeeper: Holiday Inn Express & Suites [Link](#)

- Part-time, \$14.00-\$14.50/hr, weekends and holidays as needed
- Responsibilities include:
 - Monitoring and controlling supplies to minimize waste
 - Regularly assisting with deep clean projects
 - Ability to lift up to 50lbs/push and pull heavy objects
- Benefits: Paid time off, Employee discount, Employee assistance program, Flexible schedule

➤ **EATON RAPIDS (48827):**

Crew Team Member: McDonald's [Link](#)

- \$13.48/hr, Full-Time, Part-Time
- Benefits include: language training (if needed), opportunities for advancement, paid parental leave, paid time off, tuition reimbursement
- Responsibilities include:
 - Connect with customers to ensure they have a positive experience
 - Help customers order their favorite McDonald's meals
 - Prepare all of McDonald's World Famous food

Custodian: Eaton Rapids Public Schools [Link](#)

- Full-time, From \$15/hr
- Maintaining a clean, safe, and welcoming environment for students, staff, and visitor
- The ability to work independently as well as part of a team

➤ **GRAND LEDGE (48837):**

Team Member: Little Caesars Pizza [Link](#)

- Part-time and Full-time needed

Multiple Positions: Hungry Howie's Pizza [Link](#)

- Crew member, delivery driver, shift leader, and manager positions available

Multiple Positions: Meijer [Link](#)

Crew Team Member: McDonalds [Link](#)

- Part-time or Full-time
- Responsibilities include:
 - Connect with customers to ensure they have a positive experience
 - Help customers order their favorite McDonald's meals
 - Prepare all of McDonald's World Famous food
 - Partner with other Crew and Managers to meet daily goals and have fun
 - Keep the restaurant looking fantastic
 - All other duties assigned

Customer Service Associate: Dollar Tree [Link](#)

- Part-time
- Benefits include: Tuition reimbursement, health/vision/dental insurance, retirement plan, employee assistance program
- Responsibilities include but are not limited to:
 - Assist customers with questions and recommendations
 - Manage sales transactions while working an assigned cash register
 - Maintain security of cash and company assets
 - Keep the store well stocked and recover merchandise
 - Receive merchandise and help with unloading trucks
 - Ensure a positive, safe, and respectful environment while maintaining professional and friendly interactions with customers, associates, and leaders
 - Responsible for maintaining the cleanliness throughout the store, including cleaning and restocking bathrooms, sweeping and mopping floors, taking out the trash, and ensuring all areas are neat and presentable

➤ **NASHVILLE (49073):**

Customer Service Associate: Family Dollar [Link](#)

- Part-time
- Benefits include: Health/vision/dental insurance, retirement plan, employee assistance program
- Responsibilities include:
 - Assist customers with questions and recommendations
 - Manage sales transactions while working assigned cash register
 - Maintain security of cash and protect company assets
 - Keep the store well-stocked, and recover merchandise
 - Receive merchandise and help with unloading trucks, stock replenishment in accordance with productivity standards
 - Ensure a positive, safe, and respectful environment while maintaining professional and friendly interactions with customers, associates, and leaders
 - Responsible for maintaining the cleanliness throughout the store, including cleaning and restocking bathrooms, sweeping and mopping floors, taking out the trash, and ensuring all areas are neat and presentable
 - Other duties assigned

Sales Associate: Dollar General [Link](#)

- Part-time
- Responsibilities include:
 - Provide excellent customer service, greet and assist customers.
 - Operate cash register and scanner to itemize and total customer's purchase, collect payment from customers and make change, bag merchandise, and assist customers with merchandise as necessary.
 - Follow company merchandise processes; unpack, stock, restock, and rotate merchandise on shelves and build merchandise displays.
 - Clean the store, take out trash, dust and mop store floors, clean restroom and receiving room, and help set up sidewalk displays.

□ **OLIVET (49076):**

Customer Service Associate: Family Dollar [Link](#)

- Part-time
- Benefits include: Health/vision/dental insurance, retirement plan, employee assistance program
- Responsibilities include:
 - Assist customers with questions and recommendations
 - Manage sales transactions while working assigned cash register
 - Maintain security of cash and protect company assets
 - Keep the store well-stocked, and recover merchandise
 - Receive merchandise and help with unloading trucks, stock replenishment in accordance with productivity standards
 - Ensure a positive, safe, and respectful environment while maintaining professional and friendly interactions with customers, associates, and leaders
 - Responsible for maintaining the cleanliness throughout the store, including cleaning and restocking bathrooms, sweeping and mopping floors, taking out the trash, and ensuring all areas are neat and presentable
 - Other duties assigned

Sandwich Artist: Subway [Link](#)

- Part-time, full-time
- Responsibilities include:
 - Preparing and serving food
 - Keeping restaurants clean
 - Good customer service
- Benefits: Employee discount, scholarship opportunities, opportunity to earn university course credits

□ **POTTERVILLE (48876):**

Custodian: Pottersville Public Schools [Link](#)

- Full-time, \$15/hr
- Responsibilities:
 - Performs routine and preventative maintenance as needed
 - Monitor and prioritize assigned work orders to ensure timely completion and minimal disruption to the learning environments
 - Maintain records and document repairs as required
 - Maintain all safety and code requirements set by the state, locally and by the district
 - Cleaning duties must be performed as necessary
 - Complete all safety training that is required annually
 - Participate in meetings, workshops, trainings, and seminars, as assigned for the purpose of conveying and/or gathering information required to perform job functions
 - The ability to perform other duties as assigned by the Director of Facilities (or designees in his/her absence)

□ **SUNFIELD (48890):**

Sales Associate Lead: Dollar General [Link](#)

- Part-time
- Responsibilities include:
 - Unload trucks according to the prescribed process for the store
 - Follow company work processes to receive, open and unpack cartons and totes
 - Stock merchandise; rotate and face merchandise on shelves and build merchandise displays.
 - Restock returned and recovered merchandise.
 - Order zones and drop shipment categories, following prescribed ordering practices, as assigned by the Store Manager
 - Assist in plan-o-gram implementation and maintenance

- Assist customers by locating merchandise
- Bail cardboard and take out trash; dust and mop store floors; clean restroom and stockroom
- Greet customers as they enter the store
- Maintain register countertops and bags; implement register countertop plan-o-grams
- Operate cash register and flatbed scanner to itemize and total customer's purchase; bag merchandise
- Collect payment from customer and make change
- Clean front end of store and help set up sidewalk displays
- Help to maintain a clean, well-organized store and facilitate a safe and secure working and shopping environment
- Provide superior customer service leadership
- Follow company policies and procedures as outlined in the Standard Operating Procedures manual, Employee Handbook, and company communications
- Open and/or close the store under specific direction of the Area Manager

□ **VERMONTVILLE (49096):**

Customer Service Associate: Family Dollar [Link](#)

- Part-time
- Benefits include: Health/vision/dental insurance, retirement plan, employee assistance program
- Responsibilities include:
 - Assist customers with questions and recommendations
 - Manage sales transactions while working assigned cash register
 - Maintain security of cash and protect company assets
 - Keep the store well-stocked, and recover merchandise
 - Receive merchandise and help with unloading trucks, stock replenishment in accordance with productivity standards
 - Ensure a positive, safe, and respectful environment while maintaining professional and friendly interactions with customers, associates, and leaders
 - Responsible for maintaining the cleanliness throughout the store, including cleaning and restocking bathrooms, sweeping and mopping floors, taking out the trash, and ensuring all areas are neat and presentable
 - Other duties assigned

Sales Associate: Johnny's Markets [Link](#)

- Part-time, \$14.50/hr
- Benefits include: 401(k), 401(k) matching, health/dental insurance, paid time off, employee discount, flexible scheduling
- Responsibilities include:
 - Assist customers with their purchases and provide excellent customer service
 - Handle cash transactions accurately and efficiently using the cash register and POS system
 - Maintain cleanliness and organization of the store to ensure a welcoming environment
 - Restock shelves and manage inventory levels to meet customer demand
 - Engage with customers to promote products and enhance their shopping experience
 - Support supervisory staff in training new employees as needed

Sales Associate: Dollar General [Link](#)

- Full-time
- Responsibilities include:
 - Unload trucks.
 - Follow company work processes to receive, open and unpack cartons and totes; store merchandise in the stock room, or move directly to the sales floor.
 - Build merchandise displays.
 - Stock and restock merchandise.
 - Assist customers by locating merchandise.
 - Bail cardboard and take out trash; dust and mop store floors; clean restroom and stockroom.
 - Comply with company policies and procedures.

- Greet customers.
- Operate cash register and flatbed scanner to itemize and total customer's purchase; bag merchandise.
- Collect payment from customers and calculate change.
- Assist with ordering merchandise using hand-held scanners, as needed.
- Clean front end of store and help set up sidewalk displays when necessary

FOR AN UPDATED LIST OF AVAILABLE JOBS IN EATON COUNTY PLEASE CHECK: www.mitalent.org