Housing Services Mid-Michigan

Opening doors for people in our communities…

Weekly Employment Guide –November 4, 2026

*We are no longer emailing this guide; you can now find it on our website at **www.hs-mm.org**

Do you need assistance with resume building, writing cover letters, creating a budget or building job skills?

Capital Area Michigan Works is waiting to help you! Finding a job can be hard, and scary. Finding a career can be even more difficult. We're here to make it easier for you. We are a network of resources with more than two dozen agencies running programs and services to help you find a job - and career - in greater Lansing. We partner with career seekers to enhance education and career opportunities, and have relationships with the top employers in mid-Michigan. Are you ready to find your career? Visit us today at our Charlotte, Lansing or St. Johns American Job Centers.

Please visit https://www.camw.org/career-seekers or call 1-800-285-WORK (9675) to see what services CAMW can offer!

Do you receive SSI or SSDI? Apply with Employment Options TODAY!

Contact: Lori Adler
Phone: 800-441-3114 ext. 763
Email: info@myemploymentoptions.com Website: http://myemploymentoptions.com/for-job-seekers/
Part Time and Full Time - $8-13/hr.
Apply online, phone, or email
Job Description: Employment Options is a Certified Employment Network that helps find work, maintain employment and understand income guidelines. To qualify applicants MUST be receiving SSDI or SSI benefits currently and Social Security "Ticket to Work" program.
Job Requirements: We have MULTIPLE employers currently hiring for "Work at home" positions. Part and Full Time
$8 to $13/hr.! Apply and view online the different work from home jobs that are offered right now!!

AARP: Senior Community Service Employment Program (SCSEP)

AARP Foundation SCSEP provides both community services and work-based training for participants. Individuals are placed in a wide variety of activities at non-profit and public facilities like daycares, senior centers, schools and hospitals. This on-the job training experience can then be used as a bridge to find employment opportunities outside of the program. SCSEP helps make connections between older adults looking to return to the workforce and employers.

Interested: Contact your local SCSEP Office or call Mark at 616-285-1665

*******Openings available with AARP Foundation: Eaton County Residents: call 810-766-1470*******

Must be 100% unemployed, income eligible, and age 55 or older

Fax your resume to 810-766-1473 Attn: Employment Specialist

Apparel Sewing Career at Peckham

Want to do work that has purpose and meaning? Would you take pride in creating American-made garments that protect American soldiers? If yes, then a Peckham manufacturing career is for you! Peckham has paid-job training positions now in Lansing and Charlotte, Michigan. An apparel sewing career at Peckham *work independently to meet the goals of the overall team *structured, consistent work schedule *stay off your feet, nut work with your hands *produce clothing and equipment for the military *create high quality apparel for companies like New Balance and Patagonia *must have a qualified disability *wages range from $8.50-$13.50/hr. *opportunity for overtime, earn monthly bonuses, etc. *free English, GED, literacy, citizenship, computer classes *support services for a wide range of needs and barriers

Apply by: Fill out an application in Lansing at 3510 Capital City Blvd., Lansing, MI or in Charlotte at 345 Reynolds Rd., Charlotte from 8am-4pm (Monday thru Friday)

BELLEVUE (49021):

Nothing currently available

CHARLOTTE (48813):

Hotel Housekeeper: Comfort Inn Link

- Full-time or part-time, $16.50/hr
- Responsibilities include:
  - Clean and prepare guest rooms, bathrooms, and suites according to hotel standards.
  - Change bed linens, make beds, and replace towels and guest amenities.
  - Dust furniture, vacuum carpets, sweep and mop floors.
  - Clean and disinfect bathrooms, toilets, sinks, showers, and frequently touched surfaces.
  - Replenish toiletries, soap, toilet paper, towels, and other room supplies.
  - Inspect rooms for cleanliness, maintenance issues, and missing or damaged items.
  - Report maintenance problems, safety hazards, and lost-and-found items to management.
  - Clean and maintain hallways, public areas, and other assigned spaces.
  - Follow hotel procedures for handling laundry, cleaning products, and equipment.
  - Respond professionally to guest requests and communicate with the front desk when needed.
  - Follow all health, safety, sanitation, and hotel cleanliness guidelines.
  - Complete assigned rooms and housekeeping duties within the required timeframes.
  - Maintain a professional attitude and protect guest privacy and hotel property.
- Previous experience prefer, but not required
- Requirements include:
  - Ability to stand, walk, bend, and perform repetitive cleaning tasks throughout a shift.
  - Ability to lift and carry housekeeping supplies and linens as required.

Housekeeping Attendant: Holiday Inn Express Link

- Part-time, $14-15/hr
- Responsibilities include:
  - Perform thorough cleaning of guest rooms, residential units, and common areas, including dusting, vacuuming, mopping, and surface sanitization
  - Implement cleaning and sanitation procedures to meet health standards and safety regulations
  - Handle laundry tasks such as washing, drying, folding, and organizing linens and clothing with care
  - Maintain floor care by sweeping, scrubbing, buffing, and applying appropriate cleaning agents to ensure spotless surfaces
  - Use specialized cleaning equipment including carpet cleaners, floor buffers, and janitorial tools efficiently and safely
  - Manage outdoor work responsibilities such as patio or balcony cleaning and waste removal in exterior areas
  - Communicate effectively with clients or residents to address their cleaning needs and ensure satisfaction while maintaining professionalism
  - Follow proper manual handling techniques for heavy lifting of furniture or equipment to prevent injury
  - Keep detailed records of cleaning activities and supplies used to ensure accountability and inventory control
- Former experience preferred, but not required

Shift Leader: Hungry Howie's Pizza Link

- Full-time or Part-time, experienced preferred but not necessary
- Responsibilities include:
  - Opening store for business
  - Fulfilling orders and daily prep work
  - Supervising other team members
  - Making sure customers receive great service

Team Member: Culver's Link

- Part-time, $12-$16/hr
- Benefits: Opportunities for advancement; health/vision/dental/disability insurance; 401(k), 401(k) matching; competitive wages, meal discounts, paid time off
- Responsibilities include:
  - Provide best in class guest service and hospitality
  - Help prepare and serve great food
  - Create best-in-class dining experiences for guests

Team Member: KFC Link

- Benefits: Paid training, Tuition reimbursement, Health insurance, Paid time off, Employee discount, Vision insurance, Dental insurance

Team Member: Taco Bell Link

- Full-time, Part-time

Vape Shop Retail: Puff Puff Tobacco Link

- Part-time, Internship, Full-time, $13.75-14.50
- Benefits: Flexible schedule
- Responsibilities/Requirements include:
  - Customer service sales, cashier,
  - Cleaning, stocking, displaying, inventory
  - Have retail experience
  - Have a flexible schedule
  - Must have reliable transportation

Several Positions: Dunhams Sports Link

Several Positions: 7-Eleven Link

Several Positions: Walmart Link

Several Positions: Meijer Link

➢ DELTA TOWNSHIP (48917):

Multiple Positions: Cracker Barrel Old Country Store Link

Multiple Positions: 7-Eleven Link

Multiple Positions: Meijer Link

Multiple Positions: Chick-fil-a Link

Retail Associates: Hobby Lobby Link

- $16.50-$17.50
- Benefits include: No work on Sunday
- Requirements include:
    - Applicants must be available to work some nights and weekends.
    - Applicants must be mature and self motivated. Previous experience in the craft or hobby field is preferred, but not necessary.

Food Prep, Cook, and Pizza Maker - Cast Member: Chuck E Cheese Link

- Part-time
- Benefits include: 401(k), Health insurance, Vision insurance, Health savings account, Dental insurance, Paid sick time, Flexible spending account, Employee assistance program, Disability insurance, Paid holidays, Opportunities for advancement
- Responsibilities include:
    - Preparing orders and assisting with food prep. This is a no-fry kitchen. Easy prep for pizza, salads, and wings.
- Requirements include:
    - Be at least 16 years of age
    - Available to work various shifts
    - Must be able to lift or carry objects weighing 0-50 pounds during scheduled shift.
    - Must be able to stand, bend, kneel, reach, push/pull, walk and squat during scheduled shift.
    - The ability to handle job stress and interact effectively with others, including guests and co-workers, are essential functions of the job. **The work environment includes flashing and flickering lights**, moving mechanical parts, and loud noises.

Service Assistant: Dennys Link

- Full-Time, Part-Time, $15-18/hr
- Responsibilities include:
    - Cleaning and maintaining the entire interior and exterior of restaurant
    - Bussing tables, washing dishes and rotating and storing stock
- Requirements include:
    - Must be able to lift 30 lbs., bend, stoop, reach, wipe and lift, have sufficient mobility to move and operate in work area, must work inside and outside, observe and ensure health requirements for cleanliness are met, and must meet any state, county or municipal regulation pertaining to health risk concerns about food handling.

Prep Cook: Taco Bell Link

- Full-Time, Part-Time
- Any experience welcomed
- The prep cook handles the majority of the prep for all ingredients going into dishes during service. This position often works under little supervision, so you must be able to follow recipes and be well-versed in a variety of food products and techniques.

□ DIMONDALE (48821):

Arby's Team Member: Arby's Link

- Part-time and Full-time, $16/hr
- Benefits include: Competitive pay, team member discounts, flexible scheduling, opportunities for growth and advancement

➢ EATON RAPIDS (48827):

Crew Team Member: McDonald's Link

- $13.48/hr, Full-Time, Part-Time
- Benefits include: language training (if needed), opportunities for advancement, paid parental leave, paid time off, tuition reimbursement
- Responsibilities include:
  - Connect with customers to ensure they have a positive experience
  - Help customers order their favorite McDonald's meals
  - Prepare all of McDonald's World Famous food

➢ GRAND LEDGE (48837):

Delivery Driver: Domino's Pizza Link

- Part-Time, Full-Time, 13.73
- Must have day, night, and overnight shifts available
- Benefits include: 401(k), Paid time off, Paid training, Referral program, Health, Dental, and Vision Insurance ,Daily access to your earned wages BEFORE payday, employee discounts
- Requirements include:
  - Must own a personal vehicle that meets safety standards
  - Must be 18 years of age or older
  - Possess a valid US driver's license
  - Must have one year or more of driving experience
  - Must meet background and driving standards

Customer Service Associate: Dollar Tree Link

- Part-time
- Benefits include: Tuition reimbursement, health/vision/dental insurance, retirement plan, employee assistance program
- Responsibilities include but are not limited to:
  - Assist customers with questions and recommendations
  - Manage sales transactions while working an assigned cash register
  - Maintain security of cash and company assets
  - Keep the store well stocked and recover merchandise
  - Receive merchandise and help with unloading trucks
  - Ensure a positive, safe, and respectful environment while maintaining professional and friendly interactions with customers, associates, and leaders
  - Responsible for maintaining the cleanliness throughout the store, including cleaning and restocking bathrooms, sweeping and mopping floors, taking out the trash, and ensuring all areas are neat and presentable

Store Crew: 7-Eleven Link

- Benefits include: Tuition reimbursement, 401(k), Paid time off, Adoption assistance, Paid holidays, Opportunities for advancement
- Cashier, customer service, retail or foodservice experience is great, but not required
- Responsibilities include:
  - Cash handling
  - Fuel transactions
  - Cleaning
  - Stocking
  - Some foodservice positions specifically tasked with food prep and foodservice safety

Crew Team Member: McDonalds Link

- Part-time or Full-time
- Responsibilities include:
    - Prepare all of McDonald's food
    - Partner with other Crew and Managers
    - Keep the restaurant clean
    - All other duties assigned

➢ NASHVILLE (49073):

Customer Service Associate: Family Dollar Link

- Part-time
- Benefits include: Health/vision/dental insurance, retirement plan, employee assistance program
- Responsibilities include:
    - Assist customers with questions and recommendations
    - Manage sales transactions while working assigned cash register
    - Maintain security of cash and protect company assets
    - Keep the store well-stocked, and recover merchandise
    - Receive merchandise and help with unloading trucks, stock replenishment in accordance with productivity standards
    - Ensure a positive, safe, and respectful environment while maintaining professional and friendly interactions with customers, associates, and leaders
    - Responsible for maintaining the cleanliness throughout the store, including cleaning and restocking bathrooms, sweeping and mopping floors, taking out the trash, and ensuring all areas are neat and presentable
    - Other duties assigned

Vape Shop Retail: Puff Puff Tobacco Link

- Part-time, Internship, Full-time, $13.63-15
- Benefits: Employee discount, flexible schedule,
- Responsibilities/Requirements include:
    - Customer service sales, cashier,
    - Cleaning, stocking, displaying, inventory
    - Have retail experience
    - Have a flexible schedule
    - Must have reliable transportation

▯ OLIVET (49076):

Customer Service Associate: Family Dollar Link

- Part-time
- Benefits include: Health/vision/dental insurance, retirement plan, employee assistance program
- Responsibilities include:
    - Assist customers with questions and recommendations
    - Manage sales transactions while working assigned cash register
    - Maintain security of cash and protect company assets
    - Keep the store well-stocked, and recover merchandise
    - Receive merchandise and help with unloading trucks, stock replenishment in accordance with productivity standards
    - Ensure a positive, safe, and respectful environment while maintaining professional and friendly interactions with customers, associates, and leaders
    - Responsible for maintaining the cleanliness throughout the store, including cleaning and restocking bathrooms, sweeping and mopping floors, taking out the trash, and ensuring all areas are neat and presentable
    - Other duties assigned

Olivet & Mar Lee Schools Bus Driver: Dean Transportation Link

- Part-Time, $22/hr
- Benefits include: Paid training, 401(k), Flexible schedule
- No prior CDL experience is required
- Responsibilities include:
    - Conduct pre-trip and post-trip inspections of your assigned vehicle as required.
    - Use established routes and designated bus stops.
    - Conduct emergency evacuation drills as required.
    - Instruct passenger riders regarding safety.
    - Drive defensively under varying traffic conditions and inclement weather.
    - Drive with safety of passengers as first priority.
    - Establish favorable working relationships with other drivers, office and maintenance personnel, bus attendants and monitors, passengers, parents, teachers, principals, and total school or program staff.
    - Achieve self-improvement by attending training sessions, annual in-service, and workshops conducted by Dean Transportation and/or other approved agencies.
    - Deal with exuberant behavior characteristics of student passengers.
    - Administer disciplinary procedures in keeping with company policies.
    - Be alert and exercise good judgment concerning emergencies and day-to-day operations.
    - Successfully conduct a bus evacuation drill as required by company management.
    - Keep accurate records and reports as required, submit in a legible condition, and turn in at the specified time
- Requirements include:
    - Meet all general qualifications for employment.
    - Meet company and state standards for driving record check.
    - Meet company, state, and school district standards for criminal history check.
    - Meet Federal DOT guidelines and physical examination requirements.
    - Pass drug and alcohol screening as established by company.
    - Successfully pass Dean Transportation School Bus Driver Training Program, including:
        - Classroom instruction
        - Behind the wheel instruction
        - Written and driving skills test
    - Meet Michigan School Bus Driver Certification Requirements, including:
        - Minimum hours of instruction
        - Satisfactorily pass knowledge examination
    - Meet local, county, and state standards for driving skills test.
    - Meet state requirements for appropriate commercial vehicle licensing
    - Identify with geographic service area of school district and routes you travel.

POTTERVILLE (48876):

Sandwich Artist: Subway Link

- Part-time, Full-time, $15-17/hr
- Benefits include: AD&D insurance, Health insurance, 401(k) matching, Paid time off, Vision insurance, Dental insurance, Paid sick time, Life insurance, Employee assistance program, Paid holidays
- Responsibilities include:
    - Record orders, add up the bill, take payment, and make change.
    - Take phone orders and write up delivery tickets.
    - Prepare the food, following Subway's guidelines for portion sizes, recipes, and procedures.
    - Keep the entire restaurant clean and sanitary.
    - Dress appropriately for work in a clean uniform.

SUNFIELD (48890):

Nothing currently available

VERMONTVILLE (49096):

Customer Service Associate: Family Dollar Link

- Part-time
- Benefits include: Health/vision/dental insurance, retirement plan, employee assistance program
- Responsibilities include:
    - Assist customers with questions and recommendations
    - Manage sales transactions while working assigned cash register
    - Maintain security of cash and protect company assets
    - Keep the store well-stocked, and recover merchandise
    - Receive merchandise and help with unloading trucks, stock replenishment in accordance with productivity standards
    - Ensure a positive, safe, and respectful environment while maintaining professional and friendly interactions with customers, associates, and leaders
    - Responsible for maintaining the cleanliness throughout the store, including cleaning and restocking bathrooms, sweeping and mopping floors, taking out the trash, and ensuring all areas are neat and presentable
    - Other duties assigned

FOR AN UPDATED LIST OF AVAILABLE JOBS IN EATON COUNTY PLEASE CHECK: www.mitalent.org